

**MINUTES of the MEETING of the ST BLAISE TOWN COUNCIL
Held at the ALEXANDER HALL, St Blazey, on Thursday 30th April 2009**

Present

Councillor J Anderson – Chairperson

Councillors:

M Gill, D Goddard, R Heyward, G Miller, A Putt & G Allen

In attendance: Town Clerk
Implementation Executive Roy Taylor
D Scrafton
PC Rob Toms
1 Community Warden

0904/01 **TO ACCEPT APOLOGIES FOR ABSENCE**

Apologies had been received from Councillor Seel and Councillor Hooper.

0904/02 **MINUTES**

The Minutes of the meeting of 26th March 2009 were confirmed as being correct and later signed by the Chairperson.

0904/03 **DECLARATIONS OF INTEREST**

There were no declarations of interest on items on the Agenda or of gifts of a value greater than £25.

0904/04 **MATTERS ARISING**

Minute 0902/15 Restormel Borough Council has replied to our letter concerning the large metal container in front of Trenovissick House and arranged with Ocean Housing that it will be moved to a less prominent part of the site within 12-14 weeks.

Minute 0901/15 Somerfield's have replied to the Clerk about the bridge to Polgrean, their regional facilities manager will assess the danger and inform us of his proposals.

Minute 0903/08 The Clerk, councillor Anderson and Councillor Putt assessed the grass currently cared for by County which were small areas dotted about the Town and did not believe it was worth undertaking as they annual income would have been less than £200.

Minute 0903/11 The Clerk has contacted Eden with regard to using the Kittow land for allotments, information is not very forthcoming and therefore Councillor Putt suggested contacting Somerfield. The area at the back of the store is not being used and he believes this would maybe be a good site. The Clerk is waiting for a reply.

0904/05 **COMMUNITY ENERGY PLUS**

Neil Farrington gave the Council a talk about wind turbines being installed as a community facility and any money made then put back into the community. Council agreed that it should be looked into and sites thought about.

0904/06 **POLICE CRIME FIGURES**

| | | Detected | | Detected |
|----------------|-------|----------|-------------------|----------|
| Assault | 6 | 4 | Burglary Dwelling | 0 |
| Burglary other | 3 | | Theft of M/V | 1 |
| Vehicle Crime | 8 | | Theft | 4 |
| Damage | 9 | | Drugs | 1 1 |
| Other | 2 | 2 | | |
| | ===== | | | |
| | 34 | 7 | | |

PC Toms informed the Council that PCSO Jim Shaw has retired and that we should have a replacement within 3 months.

0904/07 **ROY TAYLORS REPORT**

Roy Taylor, representative on the Implementation Executive of Cornwall Council informed the Council that mainly the transition from 7 Council to one had gone well. The Original projected savings of 17.2 million would not be met but are on target for 17.1 million.

0904/08 **TO APPROVE ACCOUNTS FOR 2008/09**

The Town Clerk presented the accounts for 2008/09 to the council. Councillor Putt proposed that they be accepted, Councillor Gill seconded and it was RESOLVED.

The Council will carry £129,340 into the new financial year. The reserves will be apportioned as follows:-

| | |
|--|---------|
| Council running costs (in case of emergency) – | 24,340 |
| Community Centre (purchase) - | 100,000 |
| Parish Plan | 5,000 |

Once the new community centre has been built, the car park will be re-surfaced, any money left in the community centre fund will be used for this purpose and money in the reserve may also be used.

The Council all agreed and approved :-

The statement of accounts have been properly prepared and approved in accordance with the requirements of the Accounts and Audit Regulations and proper practices.

The Council have maintained adequate internal controls and accepted responsibility for safeguarding public money and reviewed its effectiveness.

The Council have taken all reasonable steps to comply with law.

The Council has given all persons interested the opportunity to inspect and question the accounts.

The Council have assessed all risks to public money and other risks facing the council and taken appropriate steps to manage these. Internal controls are in place and insurance has been taken out.

The Council have carried out a risk assessment, considered the financial and other risks it faces in the operation of the council and taken appropriate action. An internal auditor has been appointed.

We have maintained an adequate and effective system of internal control and audit of the council's accounting records and control systems and carried out a review of its effectiveness.

All previous issues raised by the auditors have been addressed.

The Council conclude that there are no potentially damaging hidden issues.

The Council RESOLVED to accept the accounts.

Auditors Report

The Clerk had not minuted specific powers under which donations had been given; the Clerk will amend this in the future.

Fidelity guarantee should be increased to £150,000, the Council discussed the issue but do not believe we will have the funds long enough to deem this necessary.

The Clerk had not added the new bus shelter to the insurance cover immediately.

The Council has no loss of revenue cover for the hall. The Clerk has discussed this with Somerfield who insure the hall and as Alexander Hall is a not for profit building was considered unnecessary.

The payment to the Warden Scheme had not been minuted.

The Council should ensure that all banking arrangements in respect of money transfers are in accordance with the Financial Regulations and supported with appropriate documentation. Evidence of the roll-over at the year end has not been received. It is recommended that the investment procedure be reviewed.

There have been two minor VAT errors.

0904/09 **OVERVIEW OF THE PARISH PLAN STEERING GROUP**

Doug Scrafton has written a Town Plan which is being amended ready for printing. Tracey Edwards from CRCC has given a brief on how the Town Plan should be developed and how she could help the process as we proceed with the work on our town plan. Discussions are taking place about how the questionnaire will be delivered and collected, the timetable and advertising. The steering group are looking into a web-site for electors to complete the questionnaire on line.

The steering group have as yet not heard from the Big Lottery regarding funding and so asked the Council if they would pay for the printing of the questionnaire which would be recovered from the grant if successful. Councillor Allen proposed that the Council agree to this. Councillor Miller seconded, the Council agreed and so it was RESOLVED.

0904/10 **PROJECT LIST**

New Community Centre – The Clerk and the Chairman had a meeting with Nalders Solicitors who highlighted that the Burrows Centre Ltd has a 99 Year lease on the building which is equivalent to ownership and we have no guarantee of planning permission. Graham Ellison suggested that we find out if there are any financial liabilities outstanding and before any extension is built a mining/drilling investigation should be taken as the current car park has been built on dumped waste that could be contaminated and the proposed new car park is above mine shaft, the estimated cost of such a search is estimated at £7,000.

We asked if we could stop Burrows Centre Ltd sub-letting and informed that the Alienation provision (28) in the contract is non-sensical and therefore invalid. We can vary the terms of the lease to say no more sub-letting if Happy Days move out but The Burrows Centre Ltd do not have to sign the amended lease.

The Clerk has spoken to Colin Whitehead about all these outstanding issues, he will write to us with assurances and the Council agreed to proceed so that we can ensure that the centre remains an amenity for the people of St Blaise.

Welcome Stones – The Chairman will inform Eden that we will now look after the stones.

Bus Shelters – The Council discussed where to put a new shelter and it was agreed that Station Road was in the most need. The Clerk was asked to start getting permissions on the land.

0904/11 **TOWN CLERKS REPORT**

The Clerk read the Council a letter from Cornwall County Council who are undertaking a shoreline management review of the coastline between Rame Head (around Lands End) and up To Hartland Point, inviting them to a stakeholder event. Serco have written to the Council asking if they can put a skip in Station Road car park, we will consider this when we have the 3 new bins that have been requested installed.

0904/12 **PLANNING MATTERS**

There have been two applications received. It was RESOLVED to not object to either of them.

09/00291 Full Planning
Side Extension.
154 Landreath Place
St Blazey

09/00337 Full Planning
New detached two storey house and garage.
2 Old Roselyon Crescent
St Blazey

Planning Application results received.

08/01346 Full Planning – Extend above garage and build new porch.
26 Polgover Way.
GRANT PERMISSION

09/00176 Full Planning – Single storey lounge extension.
206 Manor View.
GRANT PERMISSION

09/00184 Full Planning – Demolish existing garage and build new garage
bedroom, bathroom and utility room.
Trevaunance, Pentour, Penarwyn, Par
GRANT PERMISSION

09/00191 Full Planning – Erection of 1 four bedded dwelling with gge.
Land adjoining 63 Rose Hill.
GRANT PERMISSION

09/00250 Full Planning – Single storey porch and kitchen extension.
16 Southview Road
GRANT PERMISSION

0904/13 **TOWN BUSINESS**

7 Councillors and the Clerk had attended a planning training session at Lakeside Country Park on Saturday 18th April.

0904/14 **DATE AND TIME OF NEXT MEETING**

The next meeting will be 28th May 2009 at 7.00pm.

There being no further business, the meeting closed at 8.41pm.