

**MINUTES of the MEETING of the ST BLAISE TOWN COUNCIL  
Held at the ALEXANDER HALL, St Blazey, on Thursday 25<sup>th</sup> April 2013**

**Present**

Councillor J Anderson - Chairperson  
Councillor A Seel – Vice Chairperson

Councillors:

R Heyward, D Hooper, G Miller, A Putt and D Scrafton.

**In attendance:** Town Clerk  
Cornwall Councillor Roy Taylor  
2 x PCSO's

1304/01 **TO ACCEPT APOLOGIES FOR ABSENCE**

Apologies were received from Councillor Allen.

1304/02 **MINUTES**

The Minutes of the meeting of 21<sup>st</sup> March 2013 were confirmed as being correct and later signed by the Chairperson.

1304/03 **DECLARATIONS OF INTEREST**

Councillors Putt and Seel declared an interest on the Community Right to Bid Agenda Item.

1304/04 **MATTERS ARISING FROM MINUTES OF**

1303/07 The Clerk has made numerous phone calls to British Rail and Network Rail and nobody she has spoken to is aware of the sale of the Roundhouse Turntable.

1303/15 The Clerk has received a reply from the GWRSA with regard to our letter asking them to request their members to respect their neighbours on leaving the premises.

1303/19 Further to the owner of Tregertha Stores complaint regarding the dropping of dog waste on the forecourt of his property a resident has been in touch with Councillor Scrafton regarding general litter in Par Lane. The Clerk contacted Cornwall Councils Public Health and Protection Department. They replied that the road should be swept once every six weeks and they will make a request that the road is litter picked as when they visited, there was a lot of litter on the verge going down the road after the Mace shop. They have asked that a council bin be placed nearer the shop. When possible they will visit the area again and monitor the litter and see if anyone is littering.

1304/05 **POLICE CRIME FIGURES****March 2013**

		Detected
Assault	6	
Burglary dwelling	1	
Burglary other	0	
Theft of MV	0	
Criminal Damage to Vehicle	7	
Theft (Including from m/v)	2	
Damage	4	1
Drugs	0	0
Other	6	3
TOTAL:	26	4
March 2012:	46	10
Calls/Logs to police March 2013:	113	

The PCSO's were asked about the groups hanging around the end of Station Road and vandalising the planters. The Police are aware of two groups that meet there and only one of them appears to cause a nuisance, they are now taking their names and addresses to be used if needed.

1304/06 **COMMUNITY WARDENS REPORT**

This warden is still away sick and therefore the Clerk asked if the vulnerable residents could be written to explaining the situation, the Council agreed. Councillor Putt has cut back the overgrowth Piggy Alley and will clean the fountain shortly.

1304/07 **A REPORT FROM CORNWALL COUNCILLOR ROY TAYLOR**

Councillor Taylor has investigated and found that the Roundhouse and turntable are listed together as a grade 2 listed building. Whilst out canvassing Councillor Taylor has received a lot of complaints regarding speeding traffic, if re-elected, he will try to resolve some of these issues as a priority.

Councillor Taylor witnessed a dust cart drop a can of paint which was then smeared across the road, he believes there should be a way for this to be reported immediately and not wait for the road cleaners to arrive.

Councillor Taylor has received many complaints about pot holes which he has passed onto Highways.

Councillor Taylor has received the offer of a boat to be used as a planter, he asked the Council to consider where this could be situated.

#### 1304/08 **THE BIG LUNCH**

The Clerk has met with the organisers of Par Community Associations Big Lunch. The £600 grant that St Blaise Town Council have received will be spent on hire of marquees and tables, hire of a Portalo and Barbecue food.

The Clerk has told them that they could borrow our Festivate flags but we will have to purchase new flag poles. Councillor Seel proposed that St Blaise Town Council purchase 10 flag poles, Councillor Scrafton seconded the proposal, all the Council agreed.

Last year's event organisers said that the Barbeque food was not cooked quickly as would have been ideal, St Blaise Town Council will investigate borrowing or hiring another for this year.

Councillors Scrafton, Anderson, Putt and Heyward along with the Clerk have volunteered to help with the event on the day.

#### 1304/09 **COMMUNITY RIGHT TO BID**

Councillor Hooper proposed that the Philip Varcoe sports field be added to Cornwall Councils Community Right to Bid List. Councillor Putt seconded the proposal, all the Council agreed and so it was RESOLVED.

Councillors Putt and Seel left the room.

Councillor Scrafton proposed that the St Blazey Football Club field be added to Cornwall Councils Community Right to Bid List. Councillor Miller seconded the proposal, all the Council agreed and so it was RESOLVED.

Councillors Putt and Seel returned to the room

#### 1304/10 **END OF YEAR ACCOUNTS**

The Town Clerk presented the accounts for 2012/13 to the council. Councillor Seel proposed that they be accepted, Councillor Miller seconded and it was RESOLVED.

The Council will carry £166,572 into the new financial year. The reserves will be apportioned as follows:-

Council running costs (in case of emergency) -	£	59,172
Community Centre (purchase)	-	£ 100,000
Neighbourhood Planning	-	£ 7,400

The Council all agreed and approved:-

The council prepared the accounting statements in the way prescribed by law.

The Council have made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.

The council has only done things that it has the legal power to do and has conformed to codes of practice and standards in the way it is has done so.

The Council has during the year given all persons interested the opportunity to inspect and ask questions about the council's accounts.

The council has considered the financial and other risks it faces and has dealt with them properly.

The council has arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of the council.

The Council have responded to matters brought to its attention by internal and external audit.

The council has disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.

#### 1304/11 **IMPLECATIONS OF LOCALISM AND CORNWALL COUNCIL CUTS**

The Clerk has refused Cornwall Council offer for St Blaise Town Council to take on the cutting of South West Coast Path that goes through St Blaise Parish.

The Clerk and Councillors Putt, Scrafton and Taylor met with Johny Alford from Cornwall Councils property services on April 5<sup>th</sup> to discuss taking on the toilets in Station Road. Mr Alford offered the following :-

CC will consider a Freehold transfer of the facility to the Town Council  
 CC will carry out works to refurbish the toilets. Those works will be agreed in advance with the Town Council.  
 CC estimates the running costs of the toilet are £9,365.

It was agreed that the Town Council would consider their position regarding taking over the toilets on Thursday 25<sup>th</sup> April at their next meeting.

Councillor Scrafton proposed that the Town Council take over the running of the public toilets in Station Road, Councillor Putt seconded the proposal and so it was **RESOLVED**.

As the Council agree to take them over, we will take them over with immediate effect by signing a tenancy at will which is effective April 28<sup>th</sup>. The freehold transfer will follow as soon as possible thereafter.

After the meeting with Mr Alford, Councillors Scrafton, Anderson and Taylor met with other representatives from Cornwall Council and Serco and various improvements have been agreed.

The Clerk was asked to write to St Blazey Football Club and investigate whether they would be able to assist with the locking and unlocking of the facility.

The Clerk has spoken with the cleaner of Alexander Hall who is prepared to undertake the cleaning of the toilets in the short term. The Clerk was instructed to offer a higher rate of pay.

#### 1304/12 **PROJECT LIST**

**New Community Centre** – The clerk is meeting with various local groups who are prepared to support the project to extend the Burrows Centre.

**Neighbourhood Planning** – The Clerk has still not received a lease for the shop unit and therefore the Group have not deemed it necessary to meet.

#### 1304/13 **TOWN CLERKS REPORT**

The Clerk has received information regarding Code of Conduct training on 10<sup>th</sup> June at Bodmin, Councillors Anderson, Heyward and Seel will attend.

EGS Energy has written to us regarding the development of the Deep Thermal Energy Plant at the Eden Project. They are establishing a liaison group through which they will inform and keep the local community up-to date of their plans and progress and through which they can receive feed-back from the local community. The Clerk will write informing them that a representative of St Blaise Town Council will be sought to represent them after the elections on May 2<sup>nd</sup>.

Par Community Association has written thanking the Town Council for submitting their application for pre-application planning advice. The Clerk has had confirmation that this advice will be free.

A resident has asked that the Town Council write to Highways with various requests as follows:-

1. Write to thank them for a job well done in Biscovey Road and Biscovey Lane.
2. Install a sign at the top of Biscovey Road just off the A390 asking that satellite navigation systems be ignored.
3. Install speed cushions where the highway changes from road to lane.
4. Change the speed limit from 40mph to 10mph in the lane.
5. Install double yellow lines at the top of Biscovey Road.
6. Report a drain cover at the top of Biscovey Road.
7. Report a pot hole by the farm gates at the bottom of the road.

The Clerk was instructed to write regarding issues 1, 2, 6 & 7. The council do not agree with issues 3 & 4. Issue 5 has already been dealt with.

1304/14 **PLANNING MATTERS**

There has been two planning application received and it was RESOLVED to not object to either of them.

- PA13/01580            Lawful development certificate for single storey extension.  
The Lodge House  
Biscovey Road  
St Blazey Gate
- PA13/01142            St Austell China Clay ROMP review.  
St Austell China Clay Mining Site  
St Austell

**RESULTS RECEIVED**

- PA13/00760            Proposed detached House with garage annexe.  
Millers Nook, St Blazey Road  
St Blazey  
APPROVED
- PA11/05335            Barn Conversion to form two 3 bed affordable houses.  
Biscovey Farm, Biscovey Road  
St Blazey Gate  
APPROVED
- PA11/01193            Creation of a garage on detached land to main property.  
19 Chyandor Close  
St Blazey  
APPROVED
- PA12/08130            Construction of a conservatory, retaining wall and fencing.  
2 The Consuls  
St Blazey  
APPROVED

1304/15 **ALEXANDER HALL**

The Clerk is concerned about the bookings and so was instructed to contact PL24 and place an advert in the next edition.

1304/16 **ACCOUNTS****Payments**

Hall Bookings	910.50
Interest (high)	112.26
Grant	600.00
Precept	32500.00

**Expenditure**

Broadband	34.17
SWW	66.50
Insurance	158.32
HMRC	

CTS Grant	5614.23	CC (pen)	423.48
		Clerks Sal	1285.37
		Warden Wage	382.23
		UK Fuels	
		EON	300.00
		Cleaners Wage	44.80
		Shopfit 360	295.00
		EDF	49.55
		Highway Gar	338.87
		CALC	1309.52
		St Austell G	90.00
		Chubb (sec)	112.31
		Chubb (Sec)	240.00
		Par Comm	600.00
		UK Radon	28.50
	=====		=====
	39,736.99		5,758.62

The Council RESOLVED to accept the accounts submitted.

#### 1304/17 **TOWN BUSINESS**

Councillors Anderson had attended the Par Bay Big Local giveaway and was disappointed at the lack of funding for St Blazey Community Groups. She asked that Councillors inform all the local groups of this opportunity to apply for funding.

#### 1304/18 **DATE AND TIME OF NEXT MEETING**

The next meeting will be 16<sup>th</sup> May 2013 at 7.00pm.

There being no further business, the meeting closed at 9.21pm.