

**MINUTES of the MEETING of the ST BLAISE TOWN COUNCIL
Held at the ST BLAZEY COMMUNITY ROOMS, Station Road, St Blazey, on
Thursday 26th April 2018**

Present

Councillor J Anderson – Mayor
Councillor R Taylor – Deputy Mayor

Councillors

R Chamberlain, J Moore, T Nethercott, K Simms & J Taylor.

In attendance: Town Clerk
Community Warden
Cornwall Councillor J Rowse
Cornwall Councillor Pauline Giles

Before the meeting began, the Mayor told the Council that she had received Councillor Wheeler's resignation. The Clerk was instructed to start the recruitment process.

1804/01 **TO ACCEPT APOLOGIES FOR ABSENCE**

Apologies were received and accepted from St Blaise Town Councillor S Ford.

1804/02 **MINUTES**

The Minutes of the meeting of 29th March 2018 were confirmed as being correct and later signed by the Chairperson.

1804/03 **DECLARATIONS OF INTEREST**

There were no declarations of interest.

1804/04 **MATTERS ARISING**

1803/05 Councillors asked the Clerk to ask for further information regarding the amount of vehicle crime in February, PCSO Ward has responded that it was linked to a prolific offender who has recently been sentenced to 42 weeks in prison for his part in these offences.

1803/17 The Clerk has had no response from Councillor Ford regarding his position with the Council.

1804/05 **POLICE CRIME FIGURES**

	Recorded 3/18	Recorded 3/17	Difference
Violence with Injury	6	2	200%
Violence without Injury	3	10	-70%
Vehicle Offences	4	2	100%
Shoplifting	1	8	-87.5%
Other Theft	1	1	0%
Criminal Damage	3	6	-50%
Public Order Offences	0	2	-100%
Trafficking of Drugs	1	0	-
Possession of Drugs	2	2	0%
TOTAL:	21	33	-36.4%

Non- Notifiable Offences	4	0	-
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Incidents Recorded

	Recorded 3/18	Recorded 3/17	Difference
Anti-Social Behaviour	12	20	-40%
Crime Not Recorded	0	1	-100%
Crime Recorded	6	13	-53.8
Public Safety	37	50	-26%
Transport	4	12	-66.7%
TOTAL:	59	96	-38.5%

1804/06 **COMMUNITY WARDEN'S REPORT**

The Warden has walked the Local Maintenance Footpaths with the Footpath Officer, they found that footpath 414/13/1 which runs from Carveor Moor to meet a footpath at Tregrehan is falling in to the river, and the large stones underneath the bank have fallen in. Repair work is now underway.

Dave is up to date with all his work and has dug over the planters ready for the spring plants to be installed. Archie Taylor is not in a position to work on the flower beds he usually works on and so Dave has agreed to look after them for the next few months.

A complaint about the footpath from Polgrean to Station Road has been received, the complainant has sent photos and believes that the flooding has been caused by the new garden outside the Community Rooms. The warden believes that it is just due to the excess rainfall this winter. Councillors believe that there has always been a problem here due to the path being on a flood plain but asked the Warden to keep an eye on the area.

1804/07 CORNWALL COUNCILLOR PAULINE GILES

Councillor Rowse and I met Eco Bos Managing Director John Hodkin at Par Docks. We were shown around the site with a map outlining its future.

I was heartened to see the PL24 Futures event on 12 April was well attended by the public. The agencies involved were engaging and informative and I hope it gave people the impression that progress is being made.

With StaRR and the Par Docks development, improvements are looking promising for the St Blazey area.

You will all no doubt have heard that Cornwall Council have agreed to give £3million to the Stadium for Cornwall project. 69 Councillors voted FOR, 41 AGAINST and 7 ABSTEINED. I voted against, which was what the general consensus from people in St Blazey wanted. I hope it is a success, but have a feeling, this will not be the last time we see this consortium with a begging bowl.

At the Children & Families OSC meeting on Wednesday 18th, it was agreed to integrate services. I believe a better service will be achieved, less time will be wasted overlapping services, after much discussion, this seemed the best way forward. This will not happen overnight, there is much more work to be done, but it is a step in the right direction.

I attended a flat pack housing seminar last Friday, looking at ways to combat the housing crisis in Cornwall. The idea on the table was good, slot together housing, which would cost 40% less than bricks and mortar houses and could be completed in 21 days. Given that we have hundreds of families in temporary accommodation and B&B in Cornwall, which is draining resources, they looked like a serious option, which I have reported back on, to the Portfolio holder.

Today, I have visited the Bodmin Material Recycling Facility. It was a great chance to see how recycling is sorted. We have a long way to go in Cornwall, and I was sad to see St Blazey has one of the worst recycling statistics in the county. I have taken many photos which I will share on my Councillor Pauline Giles – St Blazey Facebook page, and hope that my observations will encourage more people to start recycling.

It is the Network Panel Meeting on Monday at 7pm at the Burrows Centre, part of the discussion will be about the £50,000 each panel has been given from Cornwall Council for transport schemes. This can be used for installing yellow lines at a cost of £3,500, a vehicle activated speeding sign at £14,000 or more or a Zebra crossing which would cost in excess of £20,000. The decision on how this money should be spent is still out for discussion. I did suggest, that as there were five network areas, that perhaps we should divide the pot and each have £10,000 to spend in each division. This money does not have to be spent in any financial year, it can be saved up for a bigger project, and match funded.

Councillor Anderson asked about the previous list of our Network Area and was told that this list has been dissolved and a new list will be written.

St Blazey Feastival will begin at 5.00 pm on Saturday 16th June at St Blazey Football Club and hope to open St Blazey Recycle and Reuse on June 1st.

1804/08 **REPORT FROM CORNWALL COUNCILLOR JORDAN ROWSE**

I have some good news this month, after nearly 12 months of pestering, and 6 years after it was due, we now have a park on the Porth Meadow Wainhomes estate. We now have a new park at Hilltop Crescent and at Porth Meadow.

As part of Plastic Free PL24 we held our 'Spring Spit Beach Action Day' earlier this month which was a huge success and gave Spit some much needed TLC. The event was aimed at engaging the youngsters in our area with the beaches and coastline which is on our doorstep and we had over 50 people come along.

I have had concerns raised with me earlier this week about someone or a family living in the pillbox down at Spit Beach again. Cllr Giles and I went down that day to approach them to offer help, but no one was there. However, it was clear that someone was there or someone had fly tipped some of their belongings there. On our visit we found paperwork with names and addresses on and this is now being looked in to and actioned accordingly. I have concerns over the general state of the pillbox and will be giving it some thought over what can and needs to be done.

After raising concerns with both Highways and Imerys regarding the standing water on Par Moor Road after heavy rain, and the state of the drainage system that runs along the road and under the train tracks by the traffic lights, I'm delighted to see that works are now planned for gully clearance, emptying and maintenance works in May. I was also pleased to see they plan to do a proper job as they will be closing the road at night for minimal disruption.

At Full Council in April the main agenda item was about whether Cornwall Council should fund £3 million towards a Stadium in Cornwall. I have made my position on this very clear and did vote against the recommendation from Cabinet. I made the point that I am not against a stadium for Cornwall, I am a supporter of a stadium, but I did not feel that the tax-payer should be paying for it.

I am delighted to now be the Conservative representative on the cross-party Cornish Minority Status Working Group at Cornwall Council, made up of a representative from each political party and key partners. As a Cornishman, and a Rowse, promoting Cornish values and heritage is incredibly important to me. Even as Conservative, I will be the first to admit that historically, and even to an extent now, Cornwall has been discriminated against and underfunded by central government. The committee aims to promote and celebrate Cornish National Minority Status by eliminating discrimination, advancing equality of opportunity whilst promoting Cornish language, heritage and culture.

Lastly, we have our 'formal launch' of PL24 in Bloom over at St Andrews Pond on Sunday May 6th between 10-2, so it would be great to see some Town Councillors there.

Councillor Simms asked Cornwall Councillor Rowse about a large pot hole just past Skew Bridge before the entrance to the Docks, Councillor Rowse will report it to Cormac.

1804/09 **IMPLECATIONS OF LOCALISM AND CORNWALL COUNCIL CUTS**

The Clerk has been told that the bin in King Edward Gardens would come with an emptying fee, this is contrary with information previously reported when we were told that the bin would be emptied until 2020 for free when the current waste contract finishes. The bin is already on the list for emptying and so already covered by the contract.

1804/10 **RADAR SPEED GUNS AND COMMUNITY SPEED WATCH**

The Clerk has received information about Solar Radar Speed Signs, the Council agreed that this would be revisited after it was known how the £50,000 to our Network Area would be spent.

The Clerk has received an e-mail from our Community Link Officer regarding St Austell & Mevagissey's Community Speed watch, a meeting was held with Police colleagues and the Force Speed Watch Co-ordinator on 26th February. The idea is to establish a team of volunteers who could work across a network, not just in their parish. This will also reduce the resources required from our police colleagues.

Inspector Gard would like this to operate across his whole area which includes our Network Area. It is requested that each town or parish council considers if they need or want to be included and if so, identify one, possibly two, areas of concern which could be considered to set up the scheme – other sites can be identified in the future. If we were able to start the process of identifying any volunteers it would be helpful. Helen Nicholson, Community Link Officer for St Austell and Mevagissey is hoping to arrange the first training in May.

Cornwall Councillor Giles will advertise for volunteers on her Councillor Facebook page and ask that volunteers contact the Clerk.

1804/11 **CLERKS PAY AWARD**

The Clerk told the Council that the National Joint Council for Local Government Services has agreed a 2% increase in Clerks salary for 2018/19 and a further 2% for 2019/20. Councillor Roy Taylor proposed that St Blaise Town Council give the pay award, Councillor Nethercott seconded the proposal, all the Councillors agreed and so it was RESOLVED.

1804/12 2018-19 EOY ACCOUNTS

The Council all agreed and approved:-

The Council have put in place arrangements for effective financial management during the year, and for the preparation of accounting statements.

The Council have maintained adequate system of internal control, including measures designed to prevent and deduct fraud and corruption and reviewed its effectiveness.

The Council have taken all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and proper practices that could have significant financial effect on the ability of this smaller authority to conduct its business or on its finances.

The Council has provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.

The Council have assessed all risks facing the council and taken appropriate steps to manage those risks, including internal controls and external insurance cover where required.

The Council has maintained throughout the year an adequate and effective system of internal audit of the council accounting records and control systems.

The Council has taken appropriate action on all matters raised in reports from internal and external audit.

The council considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after year-end, have a financial impact on the council and, where appropriate have included them in the accounting statements.

The Town Clerk presented the accounts for 2017/18 to the council. Councillor Nethercott proposed that they be accepted, Councillor R Taylor seconded, all the council agreed and it was RESOLVED.

The Council will carry £287,619 into the new financial year. The reserves will be apportioned as follows:-

Council running costs (in case of emergency) –	47,619
Community Centre (purchase) -	200,000
Repair and maintenance of the Town Car Park -	40,000

1804/13 APPOINTMENT OF GDPR OFFICER

The Clerk has received the following information from CALC:-

I am aware of the conflicting advice from NALC, SLCC and Cornwall Council on the role of the Clerk as the Data Protection Officer and the confusion this has caused.

The new regulations replace the 1998 Data Protection Act and the privacy of personal data has always been part of your risk management. The new regulations do create some new responsibilities but I am aware of the confusion around the DPO role and whether this can be done within your council.

I am currently working on a joint scheme with Simon Mansell which will meet the criteria for the Clerk to act as the DPO.

For this to be lawful the council will have to make the following provisions to ensure complete separation of duties:

Delegate its full obligations as 'Data Controller' to an appropriate committee or group of members. The committee/panel will undertake a regular audit of the council's internal processes and procedures similar to the Internal Audit controls currently in place as part of your accounting management of risk. At the year end, the Panel will produce a slightly more detailed report to the Council as part of its management of risk, together with the actions taken to remedy any identified deficiencies. Ensure that the Clerk has no role in agreeing the policy. The role of the Data Protection Officer is to provide information to the Data Controller and the Clerk has always performed this role providing independent impartial advice. Ensure that the council provides sufficient time for the additional work including attendance at training. It must ensure that the Clerk/DPO has access to trusted sources of advice and that training is provided on a regular basis to ensure that the DPO remains knowledgeable about their role and responsibilities.

In the meantime please be assured that the Information Commissioner is aware of the burden that this new legislation is putting on our sector and there is further consultation underway nationally to identify possible exemptions.

The Clerk told the Council that to comply with new GDPR rules, a Data Protection officer needs to be appointed before the rules take effect on 25th May 2018.

Councillor Chamberlain proposed that the Clerk be appointed to the role, Councillor Roy Taylor seconded the proposal, all the Councillors agreed and so it was RESOLVED.

1804/14 **PROJECT LIST**

New Community Centre/Burrows Centre – The Clerk has spoken to Dale Isbell regarding the extension to the car park and is awaiting a start date. Purl Design has a closing date of 28th April for contractors to quote for the extension.

Neighbourhood Planning – Jenny Moore is working on templates, policies and mapping documents, progress is being made.

King Edward Gardens – The Clerk, Councillors Anderson and Moore met with our Community Link Officer on site yesterday. It was agreed that all the fencing along Rundles Walk would be repaired, we were informed that the gate that Rachel Tatlow

mentioned is not actually agreed. The graffiti will be removed. As this has taken so much longer than thought, the Clerk has asked that the grass be cut and the tree debris which wasn't previously there be removed. It needs to be clarified what the electricity box in the park is for and if the light has been de-commissioned.

1804/15 **TOWN CLERKS REPORT**

Some of the Councillors enjoyed a visit to Suez earlier in the month and it was suggested that a visit to Bodmin Recycling Centre may be educational. The Clerk was instructed to arrange a visit.

Road Traffic Regulation Act 1984 S.14: Temporary Prohibition of Traffic

Location: Par Moor Road & Harbour Road, Par

Timing: 1900 hours on 21st May 2018 to 0700 hours on 22nd May 2018

1804/16 **PLANNING MATTERS**

There have been three planning applications received and it was RESOLVED to not object to two of them.

PA18/02417 Change of use of former bank to flat for domestic habitation and erection of detached garage.
31 Station Road.
St Blazey

PA18/02889 Convert existing integral garage to living space at the front and utility to the rear.
24 Helleur Close
St Blazey

It was RESOLVED to Object to:-

PA18/02833 Construction of single dwelling
Land West of Cornish Arms
Duke Street
St Blazey

Overdevelopment of site, Access – Duke Street is a very narrow lane and access to the four properties already on site can be difficult, the access to Duke Street from the A390 is already difficult due to Church parking and the Cornish Arms development parking. Ambulances often have difficulty. Drainage and sewerage are also of concern as is the risk of a future land slide with the extra weight on the hill. There is also the potential risk of damage to a listed building.

Results Received

PA18/01297	Proposed extensions, alterations to dwellings, replacement garage and associated works. Harbour Lights 4 Duke Street St Blazey APPROVED
PA17/12238	Use of annexe as residential dwelling. Land adj to 117 Station Road St Blazey APPROVED

1804/17 **ALEXANDER HALL**

The Hall has been booked on May 10th between 4.00 and 7.00 pm by Livery Housing who have a number of new build properties being built at Mount Crescent, Par. They are to hold a drop in event to let local people know of the properties that will be available and how they will go about bidding on them. They will give information to applicants that meet the local connection criteria.

1804/18 **ST BLAZEY COMMUNITY ROOMS**

The Clerk will arrange for Councillors J Taylor and Anderson to make a landlord inspection.

1804/19 **ACCOUNTS****Payments Received**

Hall Bookings	354.00
Interest	2.36
High Deposit Int	180.67
C/R room hire	6.00
Precept	42,500.00
CTS Grant	2677.00
Black Sacks	10.50
Plant Donations	120.00
CC Grant	500.00
Vat Refund	4,157.82

Expenditure

Clerks Wage	1380.29
Wardens Wage	612.34
Broadband	26.00
UK Fuels	
HMRC	881.59
CC (pen)	483.00
Eclipse	14.38
Aviva	280.90
EDF(fountain)	84.05
CALC	1693.34
Sitebuilder	110.59
Snowlands Emb	79.35
Coodes	915.58
Viking	405.48
SLCC	310.70
E Winterbottom	220.00
Fourways	2,500.00
<u>AH</u>	
Bus Rates	220.74

EON	59.00
Pennon Water	122.00
Cleaners Wage	49.05
Chubb (parts)	13.57
EDF	110.00
Chubb	121.04
Co-op	50.40
Cleaning Materials	6.00
<u>PC</u>	
Cornwall Council	51.40
Locking	31.00
EDF	9.00
J Gronwalt	42.10
CIS	120.43
<u>Community Rooms</u>	
Cornwall Council	114.49
EDF	128.00

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50,508.35

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11,245.81

All the Councillors RESOLVED to accept the accounts submitted.

1804/20 **TOWN BUSINESS**

Councillor Moore attended the PL24 event which was well attended, better than the organisers may think, as people were coming in the side door and were not being counted. Councillor Moore said that there was a steady stream of people throughout the day and heard from Amos Putt that he enjoyed what was put on there. There was a steady interest in the Neighbourhood Plan, and some very useful comments were made. The local community are being asked to complete a survey on flooding issues and the StARR project. This will need to be completed by 11 May. This is the link to the survey and the media release <http://ow.ly/J45s30jEei>. Councillors Nethercott, R Taylor, J Taylor and J Anderson also attended.

Councillor Moore told the Council that Grow St Blazey had put a notice board on the wall of the Community Rooms next to the Garden, it is for the use of Grow St Blazey and the Town Council. PL24 in Bloom and Festival asked if they could also use it and permission was given.

Councillor Nethercott attended Safer St Austell Safer Cornwall at Tesco's car park on 11th April, he and our local police came to the Co-op car park where the spoke to local people regarding a safer St Blazey. Safer St Blazey Safer Cornwall is to be launched very soon.

Councillor R Taylor attended the Home and Dry event in Treverybyn with regards to flooding on April 24th and gained information that will help with Flood/Emergency Planning.

Councillor Chamberlain is working on the PL24 futures web-site and is inviting local community group to add their own pages.

Councillor J Taylor is looking for answers as to how the incinerator will work to enough capacity if/when recycling is increased.

1804/21 **DATE AND TIME OF NEXT MEETING**

The next meeting will be on 31st May 2018 at 7.00 pm.

There being no further business, the meeting closed at 9.10 pm.