

**MINUTES of the MEETING of the ST BLAISE TOWN COUNCIL
Held at the ALEXANDER HALL, St Blazey, on Thursday 26th April 2012**

Present

Councillor J Anderson – Chairperson

Councillors:

M Gill, R Heyward, G Miller, A Putt & D Scrafton

In attendance: Town Clerk

Cornwall Councillor Roy Taylor

PCSO Rebecca Harris

Charles Richards

1 member of the press

1 member of the public

1204/01 **TO ACCEPT APOLOGIES FOR ABSENCE**

Apologies were received from Councillors Muskett-Geake, Hooper & Seel and Cornwall Councillor Hughes.

1204/02 **MINUTES**

The Minutes of the meeting of 29th March 2012 were confirmed as being correct and later signed by the Chairperson.

1204/03 **DECLARATIONS OF INTEREST**

There were no declarations of interest on items on the Agenda or of gifts of a value greater than £25.

1204/04 **MATTERS ARISING**

1203/08 The Clerk has not received a reply from Cornwall Council regarding the residents of the Mount's concerns about the footpath at the Mount leading into Porth Road.

1203/11 The Clerk has not heard back from Cornwall Councils Engineering Design Unit requesting a meeting on site to explain the proposed changes in the Road Safety Audit at Par Lane.

1204/05 **POLICE CRIME FIGURES**

March 2012	Detected
Assault	9
Burglary Dwelling	3

Burglary Other	0	
Theft of M/V	2	1
Criminal damage to M/V	3	
Theft (Including from M/V)	5	1
Damage	10	1
Drugs	0	
Other	2	
	=====	=====
Total	34	4
March 2011	20	7

Councillor Scrafton asked if comparative figures with the rest of the County could be available at next months meeting.

1204/06 **A REPORT FROM THE COMMUNITY WARDEN & WARDEN ACCOMODATION**

Councillor Heyward has finished his tree work in the Town Car Park and therefore Kevin will begin strimming next week.

The Clerk has received a letter from Ocean Housing requesting the Warden Flat be vacated and the provision of a lock up garage be made. The Warden sees no problem with this. The Council agreed that the keys would be returned to Ocean on Friday 6th May 2012.

1204/07 **NEIGHBOURHOOD PLANNING**

Rob Lacey from Cornwall Council gave an out-line of the future of Neighbourhood planning. It is a document that must fit with Cornwall Councils core strategy and the St Austell, St Blazey and the China Clay regeneration plan. It should be designed to run along the same time scale as the core strategy but would be constantly updated.

Although St Blaise has been successful in its application as a front-runner, Cornwall Council will not be passing the money from DCLG to us; they will pay for an inspector and the referendum. They will provide us with intelligence and officer support as an environmental study and a sustainability appraisal will be needed.

Rob advised the Council that although we would not be writing the plan with St Austell Town Council we would need to liaise with them and other neighbouring Councils.

It will be difficult to finish the plan before the Core Strategy is complete but much of the work can be started to conform to the Town Plan. It was explained that although future CIL payments will not necessarily be spent locally, a neighbourhood plan would have influence on the way money would be spent.

It is important that local people are involved and support a plan as this will affect the referendum. Local Business's and people who work within the plan area may also be involved in the referendum this is at the discretion of those writing the plan.

It was agreed that a workshop would be arranged and that Luxulyan and Par/Tywardreath councillors would be invited.

1204/08 **A REPORT FROM CORNWALL COUNCILLOR ROY TAYLOR**

Councillor Taylor told the Council that funding is still being sought for those residents not eligible for the IPP protections recently installed. The works carried out in Aberdeen Close and Prideaux Road culverts seems to be working well. The work on Station Road culvert has been partially completed with the remainder due to be carried out later in the year. There is ongoing work at Brooks's corner and a regular maintenance regime has been put in place. Station Road gulley's are on a 3 year cleaning rota and not six monthly as we were previously advised. Councillor Taylor is still concerned about water run off especially in Doubletrees.

Councillor Taylor has received several complaints regarding rubbish and recycling but hopes these problems will reduce as the operatives become more familiar with their new areas.

1204/09 **THE TOWN CLERKS WORKING PATTERN**

Councillor Miller asked if the office hours should be increased now that the Clerks hours have. The Clerk explained that she works well outside the office hours and had not received any complaints regarding unavailability.

The Council decided that the office hours would remain the same and the Clerk would work the additional hours as necessary.

1204/10 **POLLING STATION REVUE**

The Clerk has received a letter from Cornwall Council reviewing the polling districts and places. The Clerk will complete this with Councillor Hooper.

1204/11 **THE TOWN PLAN**

The Quality Status application has been submitted and due to the Localism Act 2011 the General Power of Wellbeing has been replaced with The General Power of Competence. To qualify for the new Power a Council must have 2/3 electoral mandate and a qualified clerk. Although the Clerk hold the relevant qualification this needs updating and therefore the clerk will be undertaking training on 10th May and will submit her addition Certificate in Local Council Administration section.

1204/12 **IMPLECATIONS OF LOCALISM AND CORNWALL COUNCIL CUTS**

The Clerk, Councillor Scrafton and Councillor Putt will be meeting with Paul Allen on Wednesday 2nd May to discuss the future of the public conveniences in Station Road.

1204/13 END OF YEAR ACCOUNTS

The Town Clerk presented the accounts for 2011/12 to the council. Councillor Putt proposed that they be accepted, Councillor Scrafton seconded and it was RESOLVED.

The Council will carry £143,782 into the new financial year. The reserves will be apportioned as follows:-

Council running costs (in case of emergency) –	£	23,782
Community Centre (purchase) -	£	120,000

The Council all agreed and approved:-

The statement of accounts have been properly prepared and approved in accordance with the requirements of the Accounts and Audit Regulations and proper practices.

The Council have maintained adequate internal controls, including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness for safeguarding the public money and resources in its charge.

The Council have taken all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and codes of practice which could have a significant financial effect on the ability of the council to conduct its business or on its finances.

The Council have provided proper opportunity during the year for the exercise of electors' rights in accordance with the Accounts and Audit Regulations given all persons interested the opportunity to inspect and question the accounts.

The Council have assessed all risks to public money and other risks facing the council and taken appropriate steps to manage these. Internal controls are in place and insurance has been taken out.

The Council have carried out throughout the year an adequate and effective system on internal audit of the councils accounting records and control systems. An internal auditor has been appointed.

We have taken appropriate action on all matters raised in reports from internal and external audit.

We have considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year end, have financial impact on the council and, where appropriate have included them in the accounting statements.

The Council RESOLVED to accept the accounts.

The Internal Auditor advises that the level of Fidelity Guarantee cover be increased to £175,000, the Council RESOLVED to do so.

1204/14 **PROJECT LIST**

New Community Centre – The Clerk has today received correspondence from Nikki Mills to say that Sita Cornwall have a fund that we could apply to with a maximum of £200,000 funding, we would then have to borrow another £50,000. The Council decided not to borrow at this time.

St Blazey Fountain – SWW have informed May Gurney that the water supply at the Fountain is no longer live and therefore a new connection will have to be made.

St Blazey Car Park – The Clerk has received a quote for £2,000 to dig trenches for drainage, level car park and relay with road plainings. Councillor Putt proposed that the quote be accepted, Councillor Scrafton seconded the proposal, all Councillors agreed and so it was RESOLVED.

Piggy Alley – The Clerk has arranged for a solicitor to witness the statutory declaration of the lease to complete the lease for the land. The Clerk will contact Steve Bayley, Highways Manager, as several complaints have been received regarding his proposal not to reinstate the damaged fencing.

The Queens Diamond Jubilee – The preparations for the Queens Diamond Jubilee are continuing. Councillor Putt would like the Council to buy medals for the sporting events, the Council agreed. The original plan was to have a battle of the bands for the older children, this has had to be abandoned and so the Council agreed to pay for a Disco.

1204/15 **TOWN CLERKS REPORT**

Road Traffic Regulation Act 1984 S.14: Temporary Prohibition of Traffic

Location: Biscovey Road, St Blazey Gate, Par

Timing: 28th May to 1st June 2012 (0930 to 1630 hours)

Reason: May Gurney on behalf of SWW - Communication Pipe Renewal Works

Contact: South West Water, Tel: 0800 1691144

St Blazey Church are seeking funding to restore of the clock, the Clerk has written a letter of support to assist their application.

Cornwall Council has written with proposals for the new code of conduct that will affect both Cornwall Councillors and Town and Parish Councillors. The draft is no where near complete as the core materials are not yet available. The document has been written with no consultation with CALC and therefore CALC's advice is to keep our code currently in place, CC standards board have to abide by this. CALC are confident that a robust document will be available by next May when there will be local elections. Cornwall Council currently has no intention of having any local councillors or independent persons represented on the new standards board.

1204/16 **PLANNING MATTERS**

There have been five planning applications received, it was RESOLVED to not object to four of them.

PA12/01896 TPO
Removal of 1 Oak and reduction of branches of beech, apple and sycamore.
Roselyon School
St Blazey Road
St Blazey

PA12/02780 Full Planning
Single storey kitchen extension.
8 Rebecca Close
St Blazey

PA12/02913 Full Planning
Erection of double garage and conservatory.
22 Doubletrees
St Blazey

PA12/03726 Change of Use
Existing Chapel to café with A1,A3 and A5 use.
The Old Sunday School
Station Road
St Blazey

The Council RESOLVED to object to one of them.

PA12/02651 Full Planning
The erection of a new dwelling and associated works.
Trenython Road.
St Blazey

Planning Applications results received.

PA11/01237 Full Planning
Change of use and extension to existing building to form café with A3 & A5 use including parking.
The Old Sunday School
Station Road
St Blazey
APPROVED

1204/17 **ALEXANDER HALL**

The railings outside Alexander Hall will be replaced tomorrow.

