

**MINUTES of the MEETING of the ST BLAISE TOWN COUNCIL  
Held electronically on Thursday 25<sup>th</sup> June 2020.**

**Present**

Councillor J Anderson – Mayor  
Councillor R Taylor – Deputy Mayor

**Councillors**

R Chamberlain, T Chapman, J Moore, T Nethercott, A Pearce, A Seel, K Simms and  
J Taylor

**In attendance:** Town Clerk  
Cornwall Councillor P Giles  
Cornwall Councillor J Rowse

2006/01 **TO ACCEPT APOLOGIES FOR ABSENCE**

No apologies were received.

2006/02 **MINUTES**

The Minutes of the meeting of 27<sup>th</sup> February 2020 were confirmed as being correct and later signed by the Chairperson.

2006/03 **DECLARATIONS OF INTEREST**

Councillors R Taylor, J Taylor and T Nethercott declared an interest in Agenda Item 2006/11.

2006/04 **MATTERS ARISING**

2002/04 A meeting was arranged with a representative from Highways to meet the resident of Old Roselyon Road who expressed concern about the yellow lines opposite the car park between 190 and 192 Old Roselyon Road. Unfortunately the Highways representative was off sick and so didn't attend. The Clerk has been trying to arrange another meeting but has learned that they were then furloughed until 15<sup>th</sup> June. The Clerk had an e-mail that day saying that they would ring on the 16<sup>th</sup> but has not yet phoned. The Clerk will keep trying to arrange a meeting.

2006/05 **COMMUNITY WARDEN'S REPORT**

Dave was furloughed from March 23<sup>rd</sup> for eight weeks and has been busy catching up on work. Trailblaiser Park, King Edward Gardens, Doubletrees and Piggy Alley needed several cuts but are now presentable. All the footpaths on the Local Maintenance Partnership have been cut except Fishing Rock. All the Planters have had plants put in and Dave is watering and feeding them daily.

All the roadside weed killing has been carried out except Trenovissick Road and Old Roselyon Road.

The Warden has asked if we could get a professional to help him with the pump at the fountain as it is not working correctly and if the van could be serviced. Councillors gave permission for both.

The builder that was to secure the two bus shelters in Middleway has been isolating but this is in hand and will be dealt with as soon as he is back operating. The roof at Alexander Hall is leaking into the kitchen and this will also be dealt with.

Before Dave was furloughed he painted the stones in the car park and cleaned the guttering at Alexander Hall. On return from lockdown Dave painted all the seats in Trailblaser Park.

## 2006/06 **REPORT FROM CORNWALL COUNCILLOR PAULINE GILES**

Tywardreath, Par, St Blazey isolation group was up and running extremely early on in lockdown and helping in every possible way. Huge thanks to Roy Newport and Kath Richardson for setting this group up, and especially to Kath for her professional control of all requests for help. I am so proud of how our community pulled together so quickly to ensure our locals welfare was looked after.

Dave Taylor and I took on the food boxes, and for the first six weeks, it was crazy busy. From then on, there was a transition from people awaiting their first Universal Credit payment, to people who run their own business and self-employed people and those who had been furloughed. We remain to be here for anyone who is in need of a little assistance.

I am very concerned that this situation is not going to bode well for the residents relying on seasonal work, or work for Eden and do extra hours during the summer to subsidise their winter income. St Blazey Recycle and I will continue to help out as much as possible.

With reference to the devolution of the parks, I am hopeful we can still get a satisfactory conclusion in the not too distant future.

I was delighted to see that St Blazey was fairly high in the cutting list, and that verges have been cut. Due to the upset in the schedule, a metre width has been cut; this allows for vehicular visibility and ensures we don't kill all the insects.

The Business grants have been a bit precarious, and I have helped to get some of St Blazey's businesses over the line to receive it. The discretionary grants are way over subscribed, and I am fighting to get one particular St Blazey business its grant to save redundancies.

My thanks to Ryan Chamberlain for stepping up as acting Chair of PL24 Community Association and grateful thanks to all the Officers who have stood down, for their sterling work.

On Tuesday evening, Councillor Rowse and I met with a local land owner, which we followed up with a meeting with the new strategic director for neighbourhoods and the StARR team, so we could iron out the outstanding concerns.

St Blazey Recycle Reuse Resale CIC has started trading online, items to purchase go up on a Saturday evening for collection on a Monday, and on Wednesday evening for collection on Friday, socially distanced and by appointment.

## 2006/07 **REPORT FROM CORNWALL COUNCILLOR JORDAN ROWSE**

This is the first meeting since February and oh how life is so very different and there is no doubt we are still very much feeling the brunt of the dreadful COVID-19 situation. We are coming through the tunnel and can see the light at the end of it, but we're not there yet.

Firstly, I want to pay tribute to all the key workers in my division, who have all worked so hard throughout this pandemic. I am struggling to put in to words my gratitude for all they have done, and continue to do. Without them, who knows what situation we could be looking at and therefore, on behalf of all those living in Par, Biscovey and St Blazey Gate – thank you.

These times are stressful – for us all – and there is no doubt it will continue to be. Know that, whatever your circumstances, there is help available. I have helped businesses that need financial help, a charity struggling, workers who have been furloughed and parents finding it difficult to use the free school meals vouchers. Councillor Giles and I am here to help.

I welcomed the Government's announcement that free school meal vouchers will continue over the summer holidays. Last summer I saw the effect first hand of children who need feeding during the summer holidays.

Earlier this month I put St Blazey forward as part of the Active Travel Fund – where the Government made £750,000 available to Cornwall Council to help encourage cycling and walking as part of the COVID-19 recovery. For some time I have been working with various stakeholders (including Highways) to try and find some money to put a cycle lane along the A3082 at Par Moor. I have also held conversations with key private businesses in the vicinity including Imerys, ECOBOS and Eden Project. This would safely connect Par, St Blazey, Fowey and Tywardreath with the A390 and St Austell. There is a significant amount of people living in the PL24 and PL23 area who travel along the A3082 to get to work. I know a number of them drive because they believe it is not safe to cycle along this road. Par Moor is home to Imerys HQ, Par Market, and St Austell Bay Business Park - along with a number of other businesses. Notwithstanding it acts as a gateway and main route on to the A390 and in to St Austell.

This route would also be used to help people get from Fowey, Par and Tywardreath to work at the Eden Project for example, while also connecting Par Train Station to the Eden Project. With the strategic projects in the St Austell Bay Area, particularly the Par Docks project, now seems like a time to out a cycle path/route along the A3082. However, it is with regret that I was unsuccessful in my endeavours. Cornwall Council confirmed to me that the money would be used to prioritise re-opening towns by pedestrianizing the high streets. I will continue to work on a cycle lane for Par Moor Road and I am pleased to say we will have some good news on this in the not too distant future. Watch this space in the autumn.

Through the Re-Opening of the High Street Fund, a pot of money being made available by Cornwall Council, St Blazey is eligible for £3,000. I would be most grateful if St Blaise Town Council would apply for this money so that we can offer as much help and support to our local businesses as possible so that they can open safely.

I have had many concerns raised with me about the current state of the verges in the local area. While there were delays to the start of the cutting season in urban areas due to the restrictions, good progress has been made and there are no areas of significant concern. This year Cornwall Council have reviewed programmes and have significantly reduced the areas of rural verges we cut, and are doing the same for our urban operations. We are also adapting our practices in a more considered way, replacing some 'flail operations' with more sympathetic treatments where possible. These are just the first steps being taken to allow verges to become, or remain, nature preserving vital habitats.

In other news it is now three years since I was elected as the Cornwall Councillor for this Biscovey and St Blazey Gate. While we have achieved so much over the last three years, there is still so much that I want to do and that needs doing. Bit by bit, we're getting there. I have one year left as your councillor, before they reduce the councillors in Cornwall from 123 to 87.

2006/08 **TO RESOLVE TO ADOPT SUPPLEMENTARY STANDING ORDERS TO MEET THE STATUTORY REQUIREMENTS FOR THE HOLDING OF REMOTE MEETINGS**

Councillor Nethercott proposed that we adopt the supplementary standing orders, Councillor Pearce seconded the proposal, all the Councillors agreed and so it was RESOLVED.

2006/09 **REPRESENTATION TO THE ST BLAZEY FLOODING AND NATURAL AMELIORATION GROUP**

The Clerk asked the council who would be representing the Town Council on the St Blazey Flooding and Natural Amelioration group, Councillors Roy Taylor, Adrian Seel, Jenny Moore, Kelvin Simms and Tony Nethercott were appointed.

2006/10 **IMPLICATIONS OF CORNWALL COUNCIL CUTS AND LOCALISM**

The Clerk has received numerous complaints about roadsides, parks and hedging in and around the Town. The Clerk has explained that we are/ were in lockdown and it will take time for the workers to catch up. A lot of the complainants have said that they have been told that Cornwall Council will only be cutting once a year and so is trying to get clarification regarding this.

2006/11 **DONATION TO FOURWAYS**

The Clerk explained to the Council that due to Covid-19 we are having to pay Business Rates and other expenditure on four buildings which have no income and cannot see how we will be able to afford the full donation during 20/21 fiscal year.

It has become known that they have received large grant funding although no proof has been received as we have never been given a copy of their accounts despite this being a condition of the donation.

Councillor Seel proposed a donation of £500 which Councillor Moore seconded, Councillors R Taylor, J Taylor and T Nethercott abstained, Councillor Chamberlain voted against, all other Councillors agreed and so it was RESOLVED.

2006/12 **REPRESENTATION AT THE LUXULAN VALLEY PARTNERSHIP MEETINGS**

Councillor Jenny Moore would like to step down as the representative to the Luxulyan Valley Partnership, Councillor R Chamberlain volunteered to take her place. The Clerk will inform the Partnership.,

2006/13 **DONATION REQUEST BY ST BLAZEY, RECYCLE, REUSE.**

A Donation Request was received from St Blazey, Recycle, and Reuse which the Clerk forwarded to all Councillors. All the Councillors agreed on a donation of £500 which was paid on 8<sup>th</sup> April 2020.

2006/14 **ANNUAL REVIEW OF CONTROL OF MONEY (Segregation of duties)**

The current system ensures that a Councillor should scrutinise all cash processes. Councillor Anderson does this and verifies all orders, purchases and payments. A Councillor to scrutinise all purchase processes and a person independent of the process to verify the transaction. Councillor Anderson does this and verifies all orders and purchases. A Councillor should scrutinise all General Ledger processes and a person independent of the process to check all transactions. Councillor Anderson does this and verifies all orders and purchases.

Investments and Treasury – Councillor Nethercott initiates investment transactions and reviews and approves investment transactions.

Councillor J Taylor proposed that the document be accepted, Councillor R Chamberlain seconded the proposal, all the Councillors agreed and so it was RESOLVED.

2006/15 **ANNUAL REVIEW OF THE ANTI FRAUD AND CORRUPTION POLICY**

The clerk distributed the Anti-Fraud and Corruption Policy. Councillor J Taylor proposed that the document be accepted, Councillor K Simms seconded the proposal, all the Councillors agreed and so it was RESOLVED.

2006/16 **REVIEW OF STANDING ORDERS**

The clerk distributed the Standing Orders. Councillor J Taylor proposed that the current document be accepted without change, Councillor R Chamberlain seconded the proposal, all the Councillors agreed and so it was RESOLVED

Councillor Nethercott commented that he does not like that the document refers to the Chairman as he/his. The Clerk will change it to say they/their.

2006/17 **EOY ACCOUNTS**

The Council all agreed and approved:-

The Council have prepared its accounting statements in accordance with the Accounts and Audit Regulations.

The Council made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.

The Council has only done what it has the legal power to do and has complied with proper practices.

The Council has during the year given all persons interested the opportunity to inspect and ask questions about this authority's accounts.

The Council has arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this authority.

The Council has responded to matters brought to its attention by internal and external audit.

The Council has disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.

The Town Clerk presented the accounts for 2019/20 to the Council. Councillor Seel proposed that they be accepted, Councillor J Taylor seconded, all the council agreed and it was RESOLVED.

The Council will carry £63,447 into the new financial year. The reserves will be apportioned as follows:-

Council running costs (in case of emergency) – 49,000

To build up Reserves - 8,447

We are holding £5,000 for repair to the boiler at the Burrows Centre and £1,000 for the St Blazey Emergency Group.

Algaard Renshaw, our internal auditors gave our accounts approval and no issues were identified.

#### 2006/18 **BURROWS CENTRE UPDATE**

The Burrows Centre Ltd are losing their tenant Happy Days Nursery another Nursery is interested in taking their place however there will be a gap in tenants. The Clerk will proceed as necessary.

#### 2006/19 **PROJECT LIST**

##### **Neighbourhood Planning –**

Councillor Moore is awaiting clarification on certain issues and due to Covid-19 these have not been forthcoming.

##### **Devolution of Play Areas**

Councillors met with Cornwall Council officers on Wednesday 11<sup>th</sup> March and were informed that devolution by Directors would be signed on 26<sup>th</sup> March. Unfortunately this was delayed however the Clerk received the terms of reference on May 6<sup>th</sup>. The Clerk contacted a solicitor who gave the following quote.

**Deeble Road** - £750.00 plus VAT plus the following disbursements:

Land Registry registration fees - £20.00

Land Registry search fee - £3.00

**Penarwyn Road** - £950.00 plus VAT plus the following disbursements:

Land Registry registration fees - £40.00

Land Registry search fee - £3.00

**Polgover Way** - £950.00 plus VAT plus the following disbursements:

Land Registry registration fees - £40.00

Land Registry search fee - £3.00

These figures were passed to Councillors by e-mail and so the solicitor was instructed. All paperwork was signed with proof of identification were returned to the solicitor on June 9<sup>th</sup>. The Clerk has spoken with the solicitor earlier today who said he has received vast amount of paperwork from CC which has been amended but hopes that the transfer can be agreed next week.

The Clerk has received quotes from Kompan but has had difficulty getting another two due to current working practices but will persevere.

Councillor Seel said that he would like a quote for wood equipment however the Clerk said that in the investigations she had done it was highlighted that germs can hide in wood when they can't in plastic and metal which can be wiped down.

#### 2006/20 **TOWN CLERKS REPORT**

During lock down the Clerk had visited all our toilets and flushed them weekly and ran water, this is now being done by the Warden at the Community Rooms and St Blazey Toilets. The Clerk said that she did not want to open the toilets just yet as she is concerned about the Warden being put at risk. When the Football Club start having matches and the Bank Van is back she would review this and keep Councillors informed.

The Clerk told the councillors that donations towards the plants had been received from Archie Taylor and Mr Pode and thanks had been given.

#### 2006/21 **PLANNING MATTERS**

There have been nine planning application received and it was RESOLVED to not object to eight of them:

PA20/01964 RT/TN	Non material amendment in respect of decision PA17/02296 for the installation of a larger timber slide than originally proposed in a different position on the site. Hangloose The Eden Project Bodelva
PA20/01017 RT/TN	Construction of a detached dwelling Twin Oaks 157A Old Roselyon Road St Blazey
PA20/01489 JM/AS	Proposed new dwelling with shared access from Clifton House Clifton House Harbour Road Par
PA20/03069 RT	Proposed single storey, flat roofed, bedroom and bathroom extension to the side elevation 42 Penarwyn Road St Blazey
PA20/02123 JM/TN/JA/RT	Conversion works and extension linking barn and outbuilding to form residential dwelling Access to Southleigh St Blazey Gate

PA20/03958 JM/RT/JA	Double storey rear extension 29 Rose Hill St Blazey
PA20/04244 JA/TN/RT/JM	Request to remove limbs from a large Eucalyptus Tree subject to a TPO Rosehill House St Blazey Road St Blazey
PA20/04167 JA/TN/RT/JM	Tree works to various trees subject to a TPO Roselyon School Trust Ltd Access to Roselyon School Middleway St Blazey

It was RESOLVED to object to:-

PA20/01777 JA/RT/JM	Provision of two open surface water storage features (ponds) and an offline attenuation (pond): with associated highway works and outfall into the St Blazey Stream. Parcels of land to East and West of Aberdeen Close at Junction with Bridge Street (a390), St Blazey and land to the South of Aberdeen Close, Adjacent to Football Pitch. St Blazey
------------------------	---

Comments - As Town Councillors we are not technically qualified to comment on the detailed aspects of the proposals, we have concerns over the impact on the natural environment.

As we understand it, the funding was given on the basis that natural flood amelioration techniques were used, and as there seemed to be a lack of emphasis on this.

A group was instigated to take this forward, bringing together the Environment Agency, Cornwall Council, the Town Council, the Eden Project and ecologists from the University of Exeter and SW Waterways.

The first meeting was productive but we are unable to continue at present however Dialogue is continuing. Please feel free to contact Cllr Jenny Moore.

Later we asked that comments be taken into account that were received by a resident on our behalf.

#### Results Received

PA20/01489 JM/AS	Proposed new dwelling with shared access from Clifton House Clifton House Harbour Road Par APPROVED
---------------------	---

- PA19/11144 Land Adj to St Austell Road (A390), Near Junction with Trenovissick Road, St Blazey. Construction of overland flow and storage feature with associated highway drainage.  
APPROVED
- PA19/11135 Doubletrees School, St Blazey.  
Installation of below ground storage tank with associated pumping station highway drainage works.  
APPROVED
- PA20/01964 Hangloose, The Eden Project, Bodelva Road, Bodelva.  
Non-material amendment in respect of decision PA17/02296 for the installation of a larger timber slide than originally proposed in a different position on the site.  
Not acceptable as amendment.
- PA20/00802 262 Manor View, St Blazey.  
Proposed utility room and 2 no. bedroom extension.  
APPROVED
- PA19/10872 48 Chyandor Close, St Blazey.  
Creation of parking area.  
APPROVED
- PA19/04286 Biscovey Sports Club, St Austell Road, St Blazey Gate.  
Demolition of former social club and redevelopment with two new dwellings.  
WITHDRAWN
- PA19/09119 3 Pembroke Cottages, Penny's Lane  
Demolition of single storey front and side extensions and formation of new 2 storey front extension and single flat roof side extension.  
APPROVED
- PA20/03069 42 Penarwyn Road, St Blazey  
Proposed single storey, flat roofed, bedroom and bathroom extension to side elevation.  
APPROVED

2006/22 **ALEXANDER HALL/ ST BLAZEY COMMUNITY ROOMS/ JUNE ANDERSON HALL**

Alexander Hall

The 5 year electrical test was carried out in April by All Connections which was failed. The Clerk e-mailed the Councillors who agreed to the work being carried out to bring the building up to the required standard.

Earlier today the Annual Fire Inspection was carried out, two of the Emergency lights had to be replaced.

Due to Covid 19, we have had no bookings since March 13<sup>th</sup> and unsure when we will be able to start the use of the hall again.

St Blazey Community Rooms.

Due to Covid 19, we have had no bookings since March 18<sup>th</sup> and unsure when we will be able to start the use of the room again.

June Anderson Hall

AD Williams have completed works on the snag list and the final payment has been made.

Due to Covid 19, we have had no bookings since March 13<sup>th</sup> and unsure when we will be able to start the use of the hall again. All toilets have been flushed and taps run weekly since lockdown.

## 2006/19 ACCOUNTS

March 20

### **Payments Received**

Hall Bookings	580.00
Interest	0.41
High Deposit Int 2/20	25.77
High Deposit Int# 3/20	26.97
JA Room Hire	220.00
Comm Room Income	90.00
Black Sacks	10.50

### **Expenditure**

Clerks Wage	1489.91
Wardens Wage	657.80
Broadband	30.62
UK Fuels	0.00
Insurance	205.32
HMRC	626.90
CC (Pen)	554.58
Viking	50.98
Postage	328.00
Donations	300.00
SWW (foun)	13.78
Stationery	12.00
Wardens Uniform	57.00
Walter Bailey	20.28
The Range	28.95
C Brewer	23.99
NP Web-site	288.00
Van Insurance	505.69
<u>AH</u>	
Chubb (parts)	14.47
EDF (Elec)	62.00
SWW	74.00
EDF (Gas)	71.00
Maintenance	4.80

Cleaners Wage	59.40
<u>PC</u>	
Locking	30.00
EDF	12.00
Holiday cover	122.40
<u>Community Rooms</u>	
EDF	72.00
BB	0.00
<u>JA Hall</u>	
Key Cutting	42.90
Equipment	32.44

=====

953.65

=====

5,791.21

April 20

### Payments Received

Hall Bookings	0.00
Interest	0.45
High Deposit Int	21.62
Precept	49,000.00
JA Room Hire	0.00
Comm Room Income	90.00
CTS grant	2,008.99
VAT Refund	2,183.71

### Expenditure

Clerks Wage	1498.87
Wardens Wage	652.40
Broadband	18.71
UK Fuels	45.00
Insurance	205.32
HMRC	757.70
CC (Pen)	554.58
Donations	500.00
EDF (foun)	140.93
Corona (foun)	13.23
CALC	2,052.30
<u>AH</u>	
Business Rates	245.00
Chubb (parts)	14.47
EDF (Elec)	62.00
SWW	74.00
EDF (Gas)	71.00
Cleaners Wage	44.80
Window Cleaner	8.00
SLCC	202.00
Chubb (Int Alarm)	139.88
All Connections	1749.30
<u>PC</u>	
EDF	12.00
Business Rates	54.12
<u>Community Rooms</u>	
EDF	72.00
Business Rates	99.43
<u>JA Hall</u>	
EDF	291.20
Corona	32.82

=====  
53,304.77

=====  
9,611.06

May 20

**Payments Received**

Hall Bookings	0.00
Interest	0.47
High Deposit Int	25.72
Furlough	1,294.76
Comm Room Income	40.00

**Expenditure**

Clerks Wage	1498.67
Wardens Wage	652.20
Broadband	21.95
UK Fuels	0.00
Insurance	205.32
HMRC	616.95
CC (Pen)	554.58
Corona (foun)	26.14
Nomix	1114.20
<u>AH</u>	
Business Rates	250.00
Chubb (parts)	14.47
EDF (Elec)	62.00
SWW	74.00
EDF (Gas)	58.00
Cleaners Wage	44.60
<u>PC</u>	
EDF	12.00
Business Rates	55.00
SWW	140.80
Wallgate	756.00
<u>Community Rooms</u>	
EDF	72.00
Business Rates	104.00
Water	59.67
<u>JA Hall</u>	
Corona	110.95

=====  
1,360.95

=====  
6,503.50

June 20

**Payments Received**

Hall Bookings	0.00
Interest	0.42
High Deposit Int	0.00
Plant Donation	130.00
WPD	12.49

**Expenditure**

Clerks Wage	1498.67
Wardens Wage	652.40
Broadband	21.95
UK Fuels	13.26
Insurance	208.25
HMRC	617.55
CC (Pen)	554.58
Icon Web	218.00
Huers	348.73

AD Williams	6756.19
Aalgaard Renshaw	402.00
Hay Nurseries	720.00
Wardens phone	20.99
SWW (foun)	13.70
St Austell GM	210.16
Zoom	143.88
Corona (foun)	22.66
NP Web-site	32.00
<u>AH</u>	
Business Rates	250.00
Chubb (parts)	14.47
EDF (Elec)	62.00
SWW	74.00
EDF (Gas)	58.00
Cleaners Wage	44.60
<u>PC</u>	
EDF	-14.19
Business Rates	55.00
Locking	90.00
<u>Community Rooms</u>	
EDF	-125.14
Business Rates	104.00
<u>JA Hall</u>	
Corona	88.83
=====	=====
142.91	13,156.54

All the Councillors RESOLVED to accept the accounts submitted.

#### 2006/20 TOWN BUSINESS

Councillor R Taylor said that there had been lots of flood warnings received but only one incident. Councillor Taylor had attended a virtual CNP meeting on June 23<sup>rd</sup>.

Councillor Moore attended a virtual meeting regarding the re-introduction of Beavers to the area, the slides from the presentation were forwarded to Councillors.

Councillor Moore has forwarded the Councillors an update on the StARR project and comments received from a local land owner

Councillor R Chamberlain told the Councillors that he was now the PL24 Community Association Chairman.

#### 2006/21 DATE AND TIME OF NEXT MEETING

The next meeting will be on 30<sup>th</sup> July 2020, time and place to be confirmed.

There being no further business, the meeting closed at 8.08 pm.