

**MINUTES of the MEETING of the ST BLAISE TOWN COUNCIL
Held at the ST BLAZEY COMMUNITY ROOMS, Station Road, St Blazey, on
Thursday 30th March 2017**

Present

Councillor J Anderson – Mayor
Councillor R Taylor – Deputy Mayor

Councillors

G Allen, G Miller, J Moore, A Nethercott, A Putt and J Taylor.

In attendance: Town Clerk
Cornwall Cllr R Taylor (incl above)
Inspector Ed Gard.
1 x members of the public.

1703/01 **TO ACCEPT APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Councillor A Seel and Councillor S Wheeler.

1703/02 **MINUTES**

The Minutes of the meeting of 23rd February 2017 were confirmed as being correct and later signed by the Chairperson.

1703/03 **DECLARATIONS OF INTEREST**

There were no declarations of interest.

1703/04 **MATTERS ARISING**

1702/18 The Clerk received an e-mail from Councillor Seel thanking the Council for the flowers.

1609/09 The Co-op have still not repaired the lighting at the back of the store.

1703/05 **POLICE CRIME FIGURES**

February 2017

	Recorded 2/17	Recorded 2/16	Difference
Violence with Injury	4	2	100%
Violence without Injury	5	5	0%
Sexual Offences	0	2	-100%
Burglary Dwelling	0	1	-100%
Burglary non-Dwelling	2	1	100%
Vehicle Offences	1	0	-
Shoplifting	3	2	50%
Other Theft	1	4	-75%
Criminal Damage	9	7	28.6%
Public Order Offences	1	0	-
Trafficking of Drugs	0	1	-100%
Possession of Drugs	0	1	-100%
TOTAL:	26	26	0%

Incidents Recorded

	Recorded 2/17	Recorded 2/16	Difference
Anti-Social Behaviour	13	8	62.5%
Crime Recorded	5	12	-58.3%
Public Safety	27	33	-18.2%
Transport	5	4	25.0%
TOTAL:	50	57	9.3%

Chief Inspector Gard told the Council that the two PCSO's from Fowey and Lostwithiel should be assisting PCSO Rebecca Harris as she is working alone in St Blazey/ Par & Tywardreath while the fourth PCSO is on maternity leave. He said that if the PCSO on maternity leave should not return to work he would re-align the areas the PCSO's cover.

1703/06 **COMMUNITY WARDENS REPORT**

Dave Pearce told the Council that he is up to date with all work and had started the roadside weed killing. He has carried out the first grass cut at Doubletrees Court.

1703/07 **CORNWALL COUNCILLOR ROY TAYLOR**

Station Road residual waste has been collected around midday until this Wednesday when they came through a little after 7 am. They collected one side of the road, then returned later in the day and collected the other side. Many people were caught out by this and in response to my request they came through again and picked up those left from earlier in the day. From Wednesday 5th April 2017 they will collect the Community Rooms side at 0700 and Fourways side around noon.

Contractors working for the EA have upset people in Aberdeen Close by using a drill rig between the estate and the football ground to assess ground conditions as a part of preparation for StARR. It is not to build another housing estate as some Aberdeen Close residents assumed. I have been talking to the EA in the hope that their contractor's communication with residents could be improved.

The steel railing on the side of the bridge on the footpath between Polgrean and Station Road has been reaffixed. I have complaints about speeding on Prideaux Road. I have emailed Simon Rix as he represents residents on the other side of the road and an approach from two members may carry more weight with Cormac for highways measures and the Police for speed control.

I have attended the following meetings: A meeting of the Aspire Academy Hub at Biscovey Infants with Head teachers of local schools, some interesting possibilities for synergy and more efficient working may be emerging. An Economy and Culture PAC. An "Emergency meeting" re Wain Homes application. An Update meeting re eco community plans for West Carclaze. Cornwall Community Flood Forum quarterly meeting. An Open meeting for Par and St Blazey Flood Wardens with the intent to introduce the joint team, update information, recruit new people and offer training. I think this was partially successful (would have been better with more attendees) and we will be holding another meet on the 21st April at 6 pm in Alexander Hall with the same objectives and hopefully more people attending.

The Planning Enquiry into the refusal by Cornwall Council to grant Wain Homes application PA16/04955 now APP/D0840/W/16/3162355 on Tuesday 14th and again on Wednesday 15th when I was able to speak both as neighbouring CC ward member and on behalf of the Town Council. The outcome of the Inspectors deliberations is awaited.

Other meetings attended were: A meeting of Par Bay Big Local. A Hands Together Meeting. I also attended a Consultation event on the subject of Community Economic Development. I have some papers from the event if anyone wants to have a look at some of the information. A meeting of the Roundhouse Board. A disciplinary hearing at Biscovey Infants Academy. I also gave a telephone interview to a Master's Research student on my experiences with flooding.

1703/08 **A REPORT FROM CORNWALL COUNCILLOR DOUG SCRAFTON**

My principal preoccupation over the past month has been the public inquiry into the Wain Homes planning application. I attended on all four days of the hearing, and spoke on behalf of the community, calling for the appeal to be rejected. The Inspector went out of his way to allow the public to have their say, and I know that he was left in no doubt about the strength of local feeling. I should add that Cornwall Council also took this appeal very seriously, unusually employing a barrister to make their case. I have no way of knowing what the Inspector's decision will be. But I cannot think of any way in which the case against could have been put more effectively.

I visited the Par Moor sewage treatment plant at the invitation of South West Water, to discuss their plans to ship untreated sewage from Menagwins near Mevagissey because of complaints there about the smell. I am pleased to report that SWW have told me that following further consideration they no longer have plans to do this.

I had a useful meeting with GLL, who with effect from Saturday will take over the running of Cornwall Council's leisure facilities. This will include, for a time, the Par running track: Cornwall Council and the community group who will take this over have reached an agreement with GLL to allow for it to run things until we are ready to take over. This is welcome in removing time pressure over a complicated takeover that needs careful planning.

I attended part of the Clay Heritage and Economic Futures workshop held at Alexander Hall, and a briefing on the STARR project. I also chaired a meeting of the Par Beach Management Group.

I have had complaints about inconsiderate parking on Trenovissick Road, and speeding traffic at the junction of St Marys Road and Lamellyn Road. I am in touch with Cornwall Council to seek some solution. At the moment, however, these issues merely add to the lengthy list of traffic related problems which I have raised but which have not yet been addressed to my satisfaction. Getting things done now, during purdah, will be even more difficult.

1703/09 **BUSINESS CONTINUITY PLAN**

The Clerk has written a business continuity plan because the Civil Contingencies Act 2004 places a duty on the local authority to ensure that it is prepared, as far as reasonable practical, to continue to provide critical functions in the event of a disruption.

The plan provides the framework in order for the Council to mobilise its response and undertake work to prevent or mitigate the severity of potential disruptions. This plan identifies the first reactions, recover objectives, structure for implementation, monitoring, follow-up procedures and communication process to keep everyone informed of necessary changes to service delivery.

Councillor Jenny Taylor proposed that the plan be adopted, Councillor Roy Taylor seconded the proposal, all the Councillors agreed and so it was RESOLVED

1703/10 **CLERKS PAY AWARD**

The Clerk told the Council that the National Joint Council for Local Government Services has agreed a 1% increase in Clerks salary for 2017/18. Councillor Jenny Taylor proposed that St Blaise Town Council give the pay award, Councillor Roy Taylor seconded the proposal, all the Councillors agreed and so it was RESOLVED.

1703/11 **ANNUAL REVIEW OF CONTROL OF MONEY**

The Council considered the statement of Internal Control adequate to manage risk to a reasonable level. Councillor Nethercott proposed that the council deem the document

acceptable, Councillor Jenny Moore seconded the proposal, all the Councillors agreed and so it was RESOLVED.

1703/12 **ANNUAL REVIEW OF SEGREGATION OF DUTIES**

The current system ensures that a Councillor should scrutinise all cash processes. Councillor Anderson does this and verifies all orders, purchases and payments. A Councillor to scrutinise all purchase processes and a person independent of the process to verify the transaction. Councillor Anderson does this and verifies all orders and purchases. A Councillor should scrutinise all General Ledger processes and a person independent of the process to check all transactions. Councillor Anderson does this and verifies all orders and purchases.

Councillor Nethercott proposed that the current document be accepted without change, Councillor Jenny Moore seconded the proposal, all the Councillors agreed and so it was RESOLVED.

1703/13 **ANNUAL REVIEW OF ANTI FRAUD AND CORRUPTION POLICY**

The clerk distributed the Anti-Fraud and Corruption Policy. Councillor Miller asked that part 3.2.2 Employees be amended. The amendment to say: - Employees are expected to be aware of the possibility that fraud, corruption and theft may occur in the workplace and consequently must feel able to share their concerns with management. Concerns must be raised in the first instance directly with their immediate line manager or if necessary through use of the Council's Discipline and Grievance policy. The words line manager to be added.

Councillor Taylor proposed that the policy be re-adopted with the amendment, Councillor T Nethercott seconded the proposal, all the Councillors agreed and so it was RESOLVED.

1703/14 **ANNUAL REVIEW OF FINANCIAL REGULATIONS**

The clerk distributed the Financial Regulations. Councillor Miller asked that part 9.2 Income be amended. The amendment to say: - The origin of each receipt shall be entered on the counterfoil of the paying in slip as well as the paying in slip itself. The counterfoil to be added.

Councillor G Miller proposed that the policy be re-adopted with the amendment, Councillor R Taylor seconded the proposal, all the Councillors agreed and so it was RESOLVED.

1703/15 **PROJECT LIST**

Neighbourhood Planning – Councillor Moore said that the Neighbourhood Planning working group had had a productive meeting the previous evening and consultation would begin soon.

Burrows Centre – CCTV has been installed.

King Edward Gardens – The devolution has been agreed by the Cornwall Council Director and is now being dealt with by solicitors.

1703/16 **TOWN CLERKS REPORT**

The Clerk said she that the web-site was not being kept up to date and so was instructed to investigate alternatives.

The below road closure approval has been received.

Road Traffic Regulation Act 1984, S.14: Temporary Prohibition of Traffic

Location: Penny's Lane, Par Moor Road, Par - Originally 24th January to 27th March 2017, now extended until 14th April 2017 (24 hours weekends included).

The Clerk and the Warden need to attend updated fixed penalty training at a cost of £50 each. Councillors decided that this should be attended.

1703/17 **PLANNING MATTERS**

There have been three planning applications received and it was RESOLVED to not object to any of them.

PA17/01813	Proposed garage and construction of garden wall. The Beeches Double Trees St Blazey
PA17/02334	Demolish fire damaged dwelling and construct three storey dwelling, purpose built for 4 number flats. 24 Fore Street St Blazey
PA16/02558	Single Storey Extension. 6 Doubletrees St Blazey
Results Received	
PA16/11862	Retention of temporary marquee as extension to market. Cornish Market World Par Moor Road St Blazey APPROVED

1703/18 **ALEXANDER HALL**

The Fire Risk assessment prepared by Fire Safety Cornwall is out of date. The Clerk asked if this could be renewed. The Council gave their permission.

1703/19 **ST BLAZEY COMMUNITY ROOMS**

PCSO Lloyd Paynter obtained a donation of paving slabs, aggregate and fine sand from Travis Perkins. Councillor Jenny Moore on behalf of GrowStBlazey arranged for these to be made into a patio area outside the fire exit. Councillor Moore asked the Council to pay half of the £295 bill. Councillor Nethercott proposed that the Council contribute, Councillor Putt seconded the proposal, all the Councillors agreed and so it was RESOLVED.

Memory Matters who hire the room on a Monday have offered to have an extended work surface installed by the sink. The Council agreed.

1703/20 **ACCOUNTS****Payments Received**

Hall Bookings	1050.00
Interest	1.06
High Deposit Int	174.76
C/R room hire	360.00
Plant Donation	230.00
Black Sacks	3.50
BT Refund	8.02
Burrows	33.90
Grow St Blazey	150.00

Expenditure

Clerks Wage	1351.37
Wardens Wage	585.93
Broadband	25.85
UK Fuels	38.02
Insurance	246.52
HMRC	562.63
CC (pen)	487.14
Eclipse	14.38
SWW (foun)	45.11
Van MOT	45.00
Van Insurance	276.49
Van Tax	230.00
Nat Windscreen	60.00
SLCC	177.00
Hospitality	36.77
Warden Equip	42.34
Newspapers	5.25
<u>AH</u>	
Southern Electric	669.48
EON	60.00
SWW	81.00
Window clean	33.00
Cleaners Wage	81.10
Chubb (parts)	13.31
Cleaning Mats	77.49
Premier Heating	99.00
Ext Leads	10.99
<u>PC</u>	
Locking	30.00
<u>Community Rooms</u>	
SWW	37.56
Wisdom Signs	306.00
S Vicary	295.00

Roundhouse

=====	CDC	2008.84
2011.24		=====
		8,032.57

All the Councillors RESOLVED to accept the accounts submitted.

1703/21 **TOWN BUSINESS**

Councillor Anderson is dismayed by the lack of Par Bay Big Local money being spent in St Blazey. If you look at their web-site it is clear to see that St Blazey has received very little of this money. Councillor Anderson was told that £40,000 has been ring fenced for St Blazey but the accounts show that this money has been spent on the Job Club and Fourways Youth Centre which are both attended by people from the wider community, this is not ring fencing.

Councillor R Taylor suggested that Councillor June Anderson attend the next PBBL meeting.

Councillor Jenny Moore is looking into funding for a permeable surfacing for the Town Car Park through GrowSt Blazey.

Councillor Miller reminded the council that the bid to Heritage Lottery Fund (for urgent repairs to the viaduct) had passed stage one of the process and the final submission was being worked on. This had been hoped to be done by last December but was now expected to be submitted in June. Whilst Cornwall Heritage |trust own the Viaduct it does not own the land on which it is built which means it is necessary to have agreements in place with landowner to bring plant on the land to enable the remedial work to be carried out. At the last LVP meeting concerns were raised that since income from the turbine would be part of the budget, a drop in the feed in tariff could have adverse consequences for the bid.

1703/22 **DATE AND TIME OF NEXT MEETING**

The next meeting will be on 27th April 2017 at 7.30pm.

There being no further business, the meeting closed at 9.10 pm.