

**MINUTES of the MEETING of the ST BLAISE TOWN COUNCIL
Held at the ST BLAZEY COMMUNITY ROOMS, Station Road, St Blazey, on
Thursday 24th November 2016**

Present

Councillor J Anderson – Mayor
Councillor R Taylor – Deputy Mayor

Councillors

G Miller, J Moore, A Putt, J Taylor and S Wheeler.

In attendance: Town Clerk
Cornwall Cllr R Taylor (incl above)

Before the meeting began Amy Pearce spoke to the Council about the Emergency Planning Group. Charles Richards will be retiring from the group at the end of December. There is concern the group will fail if action isn't taken immediately. Councillors Taylor, Wheeler and Moore will give the Clerk evenings in December that they are free so a meeting with the representatives from Par and Tywardreath Council can be arranged.

1611/01 **TO ACCEPT APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Councillor A Seel.

1611/02 **MINUTES**

The Minutes of the meeting of 27th October 2016 were confirmed as being correct and later signed by the Chairperson.

1611/03 **DECLARATIONS OF INTEREST**

There were no expressions of interest on items on the Agenda.

1611/04 **MATTERS ARISING**

1608/10 The Clerk has received a supply of recycling receptacles and will arrange a giveaway for early in the New Year.

1609/19 The Clerk reported has reported the light between the Co-op and the bridge again. She was informed that the work had been agreed but when the operators arrived on site, they were sent away by shop staff.

1610/18 The Clerk has received £100 from the Town Team for winter planting.

1611/05 **POLICE CRIME FIGURES**

October 2016

	Recorded 10/16	Recorded 10/15	Difference
Violence with Injury	7	1	600%
Violence without Injury	3	3	0%
Rape	2	0	-
Burglary Dwelling	0	3	-100%
Burglary non-Dwelling	0	1	-100%
Other Theft	4	2	100%-
Criminal Damage	2	6	-66.7%
Public Order Offences	3	2	50%
Possession of Drugs	0	4	50%
TOTAL:	21	22	- 4.5%

Incidents Recorded

	Recorded 10/16	Recorded 10/15	Difference
Anti-Social Behaviour	18	14	28.6%
Crime Not Recorded	1	1	0%
Crime Recorded	5	13	-61.5%
Public Safety	49	40	22.5%
Transport	9	7	28.6%
TOTAL:	82	75	9.3%

Crime figures are slightly better this month compared to last month (when there were 30 recorded crimes) and one down compared to last year.

With regards to Police attendance at Town and Parish Council meetings as stated by Inspector Gard of St Austell at the Police Liaison Meeting held on 04/10/16, a member of the neighbourhood policing team will attend an AGM or similar meeting each year. This is a force wide rationale.

The Council may ask for a member of the neighbourhood Policing team to attend additional meetings outside the parameters if there is a particular issue in the Council's area. The Policing team do not need to provide figures every month, each council will be provided with an information sheet detailing where they can find information about their local area including crime statistics. Councils are encouraged to use this information sheet to find out information about their area for their council meeting. Information may be provided for a meeting if there is a specific need or issue, but this will be decided between the Sector Inspector and the council.

PCSO Harris is happy to carry on providing the monthly figures and will attend when she is rostered to be working a late shift. Unfortunately it is a four week shift pattern and at the moment is a little out of sync.

1611/06 COMMUNITY WARDENS REPORT

Dave Pearce has been busy with winter planting and clearing of weeds from pavements. He has been busy at the Community Rooms building shelving and other jobs. Dave has painted the cross at St Blazey Church and cleaned the area surrounding it. He is up to date with all work.

1611/07 A REPORT FROM CORNWALL COUNCILLOR ROY TAYLOR

I have had a busy month. Meetings attended included an extraordinary Cornwall Council on the subject of Devonwall. Members agreed to continue the protest against a cross border parliamentary constituency but not to spend money on legal action.

I also attended a meeting of St Blazey Reclaimed and the Town Team as well as Community Watch and an additional Community Network Area meeting considering the subjects of the Local Plan and NHS funding.

I attended a Cabinet meeting and a scheduled Cornwall Council meeting where the Cornwall Local Plan and the budget for 2017/2018 were agreed. Other meetings included Fourways, Hands Together, Par Bay Big Local and Par Bay Community Trust as well as a Roundhouse meeting which was held in Bodmin.

The Leader of Cornwall Council John Pollard was able to give us an hour of his time to discuss the complex issues of a constituent. It was a positive meeting that will I feel sure lead to some significant progress for the person concerned.

In response to a complaint, the footpath from Middleway to Treryn Close has been cleared of leaf litter by Biffa.

I listened in hope for news on the funding for STARR from the Chancellors Autumn Statement but those hopes have not yet been fulfilled.

1611/08 A REPORT FROM CORNWALL COUNCILLOR DOUG SCRAFTON

I have attended a number of meetings during the month, including two full meetings of Cornwall Council: the first of these approved an initial response to the Local Government Boundary Commission for England on the possible numbers of Cornwall Councillors. The second approved the budget for next financial year and – importantly – the Cornwall Local Plan. As you will be aware, the adoption of the Local Plan was central to the issue of housing development.

I am delighted to be able to report that I have reached agreement with Cornwall Council whereby Par running track and its associated facilities will come under community control. This will take effect at a date of my group's choosing, but before 1 April 2018. The agreement allows for GLL (who have secured the overall contract for Cornwall Council's leisure facilities) to run the track under my group's leadership for up to a year – this will allow time for us to form a suitable legal entity and ensure that our plans are robust. I should like to thank this Council for its undertaking to

provide funding for the track for two years. This will be an important element in enabling us to get through the early stages of a very complicated task.

I have also been involved in negotiations over the arrangements to transfer Par Library into the hands of the Par Bay Community Trust – and physically from its current home into Cornubia Hall. These discussions continue, but appear to be moving in a positive direction.

At the last meeting of the St Blaise Community Watch, I drew attention to the parking at the foot of The Mount, where it joins Harbour Road. I have concerns that on occasion there is sufficient obstruction to make the passage of emergency vehicles problematic or impossible. This situation is exacerbated by the flow of construction traffic up The Mount.

Finally, though the Chancellor of the Exchequer made his autumn statement yesterday, there is so far no news about the fate of funding for the STARR project. We can but hope.

1611/09 **ST BLAZEY COMMUNITY ROOMS**

The carpets and blinds have been fitted, the furniture is in place, the electrical work has been completed and the fire alarms are operational.

The police have fixed their rubbish bin to our down pipes from our guttering. The Clerk was instructed to get it removed to the rear of the building as it is unsightly, could damage our down pipe and is blocking our fire exit.

The Council discussed the charge for hiring the Community Rooms, it was agreed at an hourly rate of £10 but discount would be given to Community Groups.

1611/10 **IMPLICATIONS OF LOCALISM AND CORNWALL COUNCIL CUTS**

The Clerk has received notice of estimated election costs for May 4th. South Ward a figure of £3,475.27 if contested and £259.98 if uncontested. North Ward a figure of £3,572.62 if contested and £295.09 if uncontested.

The Clerk has received correspondence from Cornwall Council asking if we would be interested in having a Service Level Agreement with them for the maintenance of the closed churchyards in the Town. The Clerk was instructed to respond that it was not something we could consider now but would be happy to look at in the future when more information would need to be provided.

1611/11 **TO APPOINT A REPRESENTATIVE TO FOURWAYS YOUTH CLUB BOARD**

Councillor Jenny Taylor volunteered for the role of Council representative to the Fourways Board, all the Councillors agreed.

1611/12 **EARL HAIG POPPY APPEAL**

A retrospective decision had to be made due to this being left off the October Agenda. Councillor J Taylor proposed a donation of £150 to the 2016 Earl Haig Poppy Appeal, Councillor Miller seconded the proposal, all the Councillors agreed and so it was RESOLVED.

Mayor June Anderson had laid the remembrance wreath at St Blazey Church at the Service on Sunday 13th November at 9.30 am. Councillor Anderson thanked all the Councillors who attended.

1611/13 **DECORATING OF CHRISTMAS TREE**

Councillor Putt has arranged for the Christmas Trees to be delivered on Saturday 26th November. Richard Heyward has agreed to trim the bottoms over the weekend. The Clerk, The warden, Councillors Putt and Anderson will meet at 9.30am on Monday 28th November at St Blazey Church to decorate the trees.

1611/14 **LIVING WAGE INCREASE**

The Clerk asked the Council if the Warden and the Cleaners hourly rate should be increased in line with the New Real Living Wage from 1st November 2016. Councillors agreed that the wages be increased by 2.4% in line with the National Living Wage.

1611/15 **CAROL CONCERT**

The Clerk will arrive at St Blazey Church at 3.00pm on 4th December to put out chairs for the concert if necessary, Councillors Wheeler and R Taylor will assist. Councillors June Anderson and Jenny Moore will arrive at 3.15pm to meet and greet.

The Clerk was asked by the Football Club to apply for a Temporary Event Notice which she did after speaking to the licensing team at a cost of £21. Once completed she was informed that it wasn't necessary but the fee was not refundable.

1611/16 **TO SET THE PRECEPT FOR 2017/18**

The Clerk had written a budget with a proposed increase of 6.75% due to the running costs of the Police Station and the budgeted figure for Fourways. Councillor Wheeler proposed no increase due to the amount of reserves held by the Council and was seconded by Councillor R Taylor. No other Councillors agreed. Councillor Putt proposed that the precept be increased by 6.75%. Councillor J Taylor seconded the proposal, 3 other Councillors agreed and so it was RESOLVED.

1611/17 **INTERNAL CONTROLS**

The Clerk asked the Council to consider if adequate internal controls are in place and that they accept the responsibility of safeguarding public money. The Clerk asked if the Risk assessment was adequate, however Councillor J Taylor noticed that the Community Rooms were not included and therefore this will be rewritten and will be

an agenda item for January 17. The Clerk asked the Council to consider that the Minute Book, Attendance Book and Declarations of Interest are being kept properly, the accounts are being verified correctly, enough insurance is in place, banking arrangements are acceptable, approved the direct debits, variable and static. All agreed the Internal Controls are acceptable.

The Clerk asked the council if South West Internal Audit should continue as our Internal Auditors for another year. The Council RESOLVED to use them for our 2016/17 Audit.

1611/18 **INVESTMENT POLICY AND STRATEGY**

The Clerk presented the Council the Investment Policy and asked for any amendments, Councillor Wheeler proposed that we accept the document as it is, Councillor R Taylor seconded the proposal, all the Councillors agreed and so it was RESOLVED.

1611/19 **STATEMENT OF INTERNAL CONTROL**

The Clerk presented the Council the Statement Internal Controls and asked for any amendments, Councillor A Putt proposed that we accept the document as it is, Councillor Miller seconded the proposal, all the Councillors agreed and so it was RESOLVED.

1611/20 **MARCH OPEN DAY FOR NEW COUNCILLORS**

It was agreed to defer this to the January 17 meeting.

1611/21 **PROJECT LIST**

Neighbourhood Planning – No progress since last meeting.

Burrows Centre – No progress since last meeting.

1611/22 **TOWN CLERKS REPORT**

Steve Double MP has written in reply to our letter regarding our opposition to Parliaments considerations to make referendum principle that affect Principle Councils onto Town and Parish Councils. He has met with Minister Marcus Jones and been assured our concerns are being considered.

After the last Council meeting, Cornwall Councillor Roy Taylor told Councillor Putt that he had funds in his Community Chest that could be used for winter planting. The Clerk applied for these funds and has been awarded £250.00.

After the resignation of a Councillor last month, the notice requesting that if any elector wishes to request an election received no requests. The Clerk will put up the Casual Notice poster mid-December.

A resident has asked that we invite Alison Hernandez, Police and Crime Commissioner for Devon and Cornwall, to St Blazey to speak to the Council and residents. After discussion it was decided that St Blazey Community Watch would be the ideal platform and that neighbouring Councils would be invited to an open meeting. Alison Hernandez will visit 11th May 2017.

The Clerk has received a letter informing us that Lloyds Bank, St Blazey will close on 9th March 2017.

The below event road closure request has been received.

Road Traffic Regulation Act 1984, S.14: Temporary Prohibition of Traffic

Location: Par Green, Par (closure) & Eastcliffe Road, Par (suspension of one way restriction): 9th to 13th January 2017 (09:30 to 16:30)

The below event road closure Intention Notice has been received.

Road Traffic Regulation Act 1984, S.14: Temporary Prohibition of Traffic

Location: Harbour Road, Par: 9th to 10th January 2017 (22:00 to 06:00)

1611/23 **PLANNING MATTERS**

There has been seven planning application received and it was RESOLVED to not object to any of them.

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|------------|--|
| PA16/09176 | Reserved matters following outline planning permission PA15/01067 for two dormer dwellings.
Land South East of Pine Trees,
Seaview Terrace
St Blazey. |
| PA16/09754 | Refurbishment and Change of Use of Biscovey Sports and Social Club to 2 no residential dwellings -
Biscovey Sports and Social Club
St Austell Road
St Blazey. |
| PA16/07359 | To demolish the existing property known as Rose Cottage and to rebuild on the existing footprint with a slight increase of approximately 10% to include a third bedroom.
Rose Cottage
East Crinnis
St Blazey. |

- PA16/10346 New dwelling and outbuilding and removal of section of wall to No 3 The Lawn
4 The Lawn
St Blazey.
- PA16/10409 New Build
Hotel Accommodation
The Eden Project
Bodelva
- PA16/10804 Proposed rear single storey kitchen extension replacement
96 Par Lane
St Blazey.
- PA16/10255 Works to trees subject to a TPO. Crown lifting of a group of Beech and Sycamore Trees.
Roselyon School
St Blazey.

Decisions Received

- PA16/08747 To construct vehicular hardstanding and access over a footpath.
73 Station Road
St Blazey
APPROVED
- PA16/08793 Application for works to a tree subject to a TPO - works to sycamore.
26 Old Roselyon Road
St Blazey
REFUSED
- PA16/05797 Installation of a garden retaining wall with fence to create a level side garden.
74 Manor View
St Blazey
APPROVED

1611/24 ALEXANDER HALL

We have had the Annual Landlords inspection. The Clerk is considering moving the Monday booking for Memory Matters to the Community Rooms as they find the Hall a little too big.

1611/25 ACCOUNTS**Payments Received**

Hall Bookings	598.00
Interest	2.03
High Deposit Int	
Black Sacks	17.00
Community Chest	250.00

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867.03

Expenditure

Clerks Wage	1351.37
Wardens Wage	703.67
Broadband	36.07
UK Fuels	28.00
Insurance	246.52
HMRC	558.04
CC (pen)	487.14
Eclipse	14.38
SLCC	76.60
Hay Nurseries	129.60
BT	76.32
Voda phone	20.00
Screw Fix	119.99
Trago	3.94
Earl Haig	150.00
Cornwall Council	21.00
Asda	75.00
Viking	174.89
<u>AH</u>	
SWW	81.00
EON	51.00
Cleaners Wage	64.18
Chubb (parts)	13.02
<u>PC</u>	
Business Rates	53.00
Locking	30.00
SWW	155.79
CIS	181.68
<u>Community Rooms</u>	
Viking	1109.73
All Connections	2125.20
T Huddy	150.00
Screw Fix	199.98
Trago	19.99
The Range	88.43
St Blazey Carp	880.00
<u>Roundhouse Project</u>	
CDC	1284.79

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10,760.32

All the Councillors RESOLVED to accept the accounts submitted.

1611/26 TOWN BUSINESS

Thanks are to be conveyed to Diane Greene for her help with the winter planting and John Gronwalt with his assistance with the painting of the cross in St Blazey Church Yard.

1611/27 DATE AND TIME OF NEXT MEETING

The next meeting will be on 26th January 2017 at 7.30pm.

There being no further business, the meeting closed at 9.40 pm.