

**MINUTES of the MEETING of the ST BLAISE TOWN COUNCIL
Held at the ST BLAZEY COMMUNITY ROOMS, Station Road, St Blazey, on
Thursday 29th November 2018**

Present

Councillor J Anderson – Mayor
Councillor R Taylor – Deputy Mayor

Councillors

R Chamberlain, J Moore, T Nethercott, A Pearce, K Simms & J Taylor.

In attendance: Town Clerk
Community Warden
Cornwall Councillor P Giles
Cornwall Councillor J Rowse.

1811/01 **TO ACCEPT APOLOGIES FOR ABSENCE**

Apologies were received and accepted from St Blaise Town Councillors T Chapman and S Ford.

1811/02 **MINUTES**

The Minutes of the meeting of 25th October 2018 were confirmed as being correct and later signed by the Chairperson.

1811/03 **DECLARATIONS OF INTEREST**

There were no declarations of interest.

1811/04 **MATTERS ARISING**

1810/09 Councillor Anderson thanked the Councillors for accompanying her on Remembrance Sunday.

1810/14 Christmas Trees were purchased at a cost of £90, the Clerk has had to buy another set of tree lights.

1810/20 Planning Application PA18/02833 is to be taken to the Cornwall Council Planning Committee for a decision. Cornwall Councillor Giles will speak against this application.

1811/05 **COMMUNITY WARDEN'S REPORT**

Dave Pearce has been busy with the Christmas Trees and has replanted bulbs around the Town. He has decorated internally at the public toilets. Dave and the Clerk are

concerned as the lino flooring is lifting and so have attained an emergency quote for £2,125 to have the floor tiled.

The Council instructed them to get two more quotes and if necessary close the toilets.

1811/06 **CORNWALL COUNCILLOR PAULINE GILES**

I was very pleased to be asked to help present the cheques to the local groups benefitting from Par Carnival earlier this month. Community events such as this, are so important to all of us, getting people out, socialising and creating memories for us all to look back on.

I was delighted to attend the dedication of the memorial garden at St Blazey Railway Club, to commemorate 100 years of Armistice. It was lovely to see so many people there, and an honour, as a local maid, to be asked to speak.

The walk around St Blazey with members of the Town Council and the Environment Agency was very positive, not only in the case of flooding, but the opportunities StaRR can bring. Also discussed, was the possibility of a wild bird lake, which could bring many species to our Town. Little by little, the great things proposed for St Blazey, will put us on the map, we have much to be excited about.

St Blazey Recycle Reuse Resale CIC, continues to go from strength to strength, and possible expansion is likely as soon as the New Year.

Today I have been to Charing training at County Hall, as part of Cornwall Council's ongoing Councillor's training programme. This will be followed by planning training on Monday.

I am very much looking forward to the Carol Concert on Sunday, and hope to see you all there, bobbing up and down to Mount Charles Bands sleigh song.

As this is the last meeting before Christmas, I would like to wish you all a Happy Christmas, and thank you in anticipation of your continuing support into 2019.

1811/07 **REPORT FROM CORNWALL COUNCILLOR JORDAN ROWSE**

Earlier this month I welcomed the announcement from the Chancellor that operators of public toilets will be exempted from having to pay business rates in the future. This is a huge result for parish and town council's which will free up thousands of pounds which are currently spent on the business rates for the toilets.

In a neighbouring parish, Carlyon Bay, there is a proposed development on Sea Road, I went to Cornwall Council's Planning Committee as the planning officer was minded to pass the application to demolish two houses and build 23 new flats. I was delighted that the planning committee voted unanimously to refuse the application.

Cornwall's Local Plan gives communities a solid framework within which appropriate community led planning policy documents, including neighbourhood plans can be

brought forward and communities themselves can decide how best to plan locally. Carlyon Parish, much like St Blaise, are currently going through the Neighbourhood Development Plan process.

I was disappointed to see figures this week that out of the 123 Cornwall Council Divisions, my Division of Par and St Blazey Gate is the 90th worst for kerbside recycling. This is poor. Although the recycling rate has risen by 2% in the last year, that's not enough. More needs to be done to improve the recycling rates in this area, as it does for the rest of Cornwall, so I will now make it my task over the next year to improve the kerbside recycling rate in my Division. I am sure the Town Council shares my concerns so any help and support you can provide me with would be greatly appreciated.

On Remembrance Sunday I went to St Blaise Parish Church to pay my respects and lay a wreath on behalf of all those living in Par, Biscovey and St Blazey Gate. I'm very much looking forward to going to the church again this weekend to take part in the carol concert.

As ever, my councillor surgery is the first Saturday of the month, so this Saturday 1st December over at Par Library between 10:30 – 11:30. If anyone wants to pop in for a chat, or wants to raise any issues or concerns, then please do pop in and see me.

1811/08 **TO CONSIDER THE COUNCILS DATA PROTECTION POLICIES and STRATEGIES**

The Council considered the Data Protection Policies and Strategies. Councillor J Taylor highlighted some amendments. Councillor Pearce proposed that the document be deemed acceptable, Councillor Simms seconded the proposal, all the Councillors agreed and so it was RESOLVED

1811/09 **CAROL CONCERT**

The Clerk will arrive at St Blazey Church at 3.00pm on 2nd December with all necessary paraphernalia, Councillors Nethercott and Pearce will be available to put out the chairs. Councillors Anderson and Moore will meet and greet. Councillor J Taylor and the Clerk will prepare the Mulled Wine and Mince Pies.

1811/10 **TO SET THE PRECEPT FOR 2019/20**

The Clerk had written a budget with a proposed increase of 3%. Councillor R Taylor proposed the increase, Councillor T Nethercott seconded the proposal, all the other Councillors agreed and so it was RESOLVED.

1811/11 **TRAIL BLAZER PARK**

The Clerk, Cornwall Councillor Giles and Councillors met at Trailblazer Park to look at equipment that need essential repairs, they brought the list down to two items and asked Cornwall Council for a quote. CC replied that we should stop getting quotes until further notice. The Clerk hopes this is due to Councillor Giles ongoing negotiations.

Councillor Moore met with Abigail Vercoe from Ocean earlier today with the original list from CC regarding repairs and if they would be prepared to help with costs. Ocean do not seem to oppose the idea of taking on some of the maintenance costs.

1811/12 **PROJECT LIST**

New Community Centre/Burrows Centre –

We have received four quotes for the extension.

AD Williams – 228,487.33

4K Construction – 231,303.15

Classic Builders – 251,631.00

Isbell Construction – 279,820.94

4K Construction had an Over Heads and Profit percentage of 20% which was greater than the others.

Councillor Pearce proposed that we accept the 4K Construction quote if they reduce their OHP figure. If 4K Construction will not reduce this figure then AD Williams will be given the contract. Councillor Nethercott seconded the proposal, all the Councillors agreed and so it was RESOLVED.

Part 2. Project management through building phase:

Full supervision of the building project starting from the conclusion of the pre-contract & tender works above including contract administration works.

Examination, approval & certification of monthly applications for payment by the contractor

Answering of technical questions raised by the contractor on site

Supervision of quality of workmanship & compliance with regulations

Supervision of compliance with CDM regulations & Health & Safety on site

Preparation of snagging lists on completion of works

Final checking and approval of building manual documentation on completion of works

Issuance of completion certificate

Scheduling of remedial works following retention period.

Total Cost: 10% of the contract value

4K construction will not reduce the OHP figure which means the cost will be £228,487.33 plus Building regs plan fee £517.50ex VAT, Building regs inspection fee £762.50ex VAT, Purl Design building regs fee £300.00 ex VAT, Huers Project Management fee £21,348.73no VAT. Total project cost inc. contingency £251,416.06 ex VAT.

Councillor Roy Taylor proposed that we also accept the quotation from Huers construction for Part 2 which is included in the quotes. Councillor Chamberlain seconded the proposal. All the Councillors agreed and so it was RESOLVED

Neighbourhood Planning –

Councillor Moore told the Council that there had been two very useful meetings in the last week, relating to the Neighbourhood Plan. The first was with Garth Shepherd who wrote the Mevagissey NP. Although NPs are meant to be a joint effort, I have yet to come across a situation where it isn't down to one person writing it. Obviously, St Blazey and Mevagissey are very different, but Garth had some useful insights.

For example, he suggested all planning applications should have an infrastructure design statement relating to water supply and water disposal, with reference back to StARR. We should consider having an infrastructure policy section, which deals with schools, medical facilities etc, and request that this is met before planning permission/development can proceed.

The Town Council should appreciate just how much of a game changer StARR funding is, this is why the EA are working closely with CC on writing the flood amelioration policy. I'm attending a meeting on this on 5 December, and the hope is CC will produce this policy quickly particularly as flood amelioration basically affects all the policies in the plan.

The second meeting I had was with Tracey Edwards of CRCC and James Evans, the planner. Although a lot of places in Cornwall are registered as producing NPs, few do. I'm guessing I'm getting support at the moment because of StARR and also because it can be seen that something is happening. The suggestion is that a 'no frills' Neighbourhood Plan is produced, which can be submitted for screening quickly. We should then get feedback within a month at which point the draft plan can be finalised and go out for pre submission consultation.

It was always my intention to produce a simple NP, so this was music to my ears. You could have a look at St Endellion NP as an example. I will need your input as the policies emerge, I will be annoyed to have last minute objections from those who have already had the opportunity to review policies.

Other points that Councillor Moore considered is coastal management for one but this seems unimportant as Spit Beach is not an area of outstanding natural beauty (ANOB). Secondly CRCC (James) can do some basic mapping, which is very useful to know. Lastly is that we will need an infrastructure policy in the Plan.

The EA have plans for a consultation event on 20 February at Alexander Hall, and this may be somewhat ambitious but am hoping this will be an opportunity to start the consultation process on the NP.

King Edward Gardens – Tasha Davies informed us earlier in the week that the Cornwall Council payment for £5K has been authorised.

1811/13 **TOWN CLERKS REPORT**

The clerk has received the following information from Cormac.

A390 Penpillack Hill between St Blazey and Lostwithiel

This road will be closed between 3rd and 5th December between 19:00 and 06:00 for routine maintenance works include gully emptying, other drainage maintenance, sweeping, sign cleaning and escape lane maintenance. Manned diversions will be in place during the closure.

A390 Edcumbe Road, Lostwithiel

This road will be closed between 5th and 10th December (excluding weekends) between 19:00 and 06:00 for routine maintenance works include gully emptying, other drainage maintenance, sweeping, sign cleaning and escape lane maintenance. Manned diversions will be in place during the closure.

Road Traffic Regulation Act 1984 S.14: Temporary Prohibition of Traffic

Location: Par Lane, Par

Timing: 22nd November to 12th December 2018 (24 hours, weekends included), although the utility expects the works to be complete by 28th November 2018

Reason for Emergency Closure: repair burst pipe

Road Traffic Regulation Act 1984 S.14: Temporary Prohibition of Traffic

Location: Luxulyan Road, St Blazey Gate, Par

Timing: 11th to 13th December 2018 (24 hours)

Road Traffic Regulation Act 1984 S.14: Temporary Prohibition of Traffic

Location: A390 from Bridge St to Porcupine, Par

Timing: 2200 hours on 23rd January 2019 to 0600 hours on 24th January 2019

Road Traffic Regulation Act 1984 S.14: Temporary Prohibition of Traffic

Location: B3269 Between Edgecombe Road And Castledore, Castledore, Par and B3269 Between Castledore And Little Pinnock, Castledore, Fowey and B3269 Between Little Pinnock And Polglaze Farm, Fowey and B3269 Between Polglaze Farm And The A3082 Roundabout At Newtown, Newton, Fowey

Timing: 28th January to 1st February 2019 (09:30 to 16:30)

Road Traffic Regulation Act 1984 S.14: Temporary Prohibition of Traffic

Location: St Andrews Road, Par

Timing: 2300 hours on 22nd January 2019 to 0600 hours on 23rd January 2019

1811/14 **PLANNING MATTERS**

There have been eight planning application received and it was RESOLVED to not object to any of them.

- | | |
|------------------|---|
| PA18/08965 | Demolition of outbuilding and construction of detached extension providing ancillary accommodation.
14A Bodelva.
Par |
| PA18/10143 | Proposed en-suite extension.
Farthings
Biscovey Road.
St Blazey Gate |
| PA18/10244 | Retrospective application for the installation of an ATM installed through glass to the left hand side of the market entrance with a bastion unit in the foyer areas to the market.
Cornish Market world,
Par Moor Road.
Par |
| PA18/10245 | Internally illuminated screen to the ATM fascia, illuminated Free Cash Withdrawals sign above the ATM.
Cornish Market world,
Par Moor Road.
Par |
| PA18/10248 | Proposed two storey extension
50 Bobs Road,
St Blazey. |
| PA18/10278 | Conversion of dwelling house into 3 self-contained flats
2 Fore Street.
St Blazey |
| PA18/10627 | Single-storey kitchen extension to replace existing Conservatory.
167 Manor View.
Par |
| PA18/10884 | Application for the erection of 7 light industrial units re-submission of approved application PA17/027789).
Land at Par Moor Road.
Par |
| Results Received | |
| PA17/04155 | Proposed lounge and bedroom extension to existing dwelling and associated works. |

1 Hope Place
Porth Meadow
St Blazey
APPROVED

PA18/07815 Demolition of semi-derelict shop/house and build proposed private dwelling on plot.
27 St Austell Road
St Blazey Gate
APPROVED

PA18/08196 Loft Conversion with dormer window to front of property.
69 Old Roselyon Road
St Blazey
APPROVED

PA18/09742 To create a single-room, single-storey, pitched roofed extension to the front elevation of the property.
53 Polgrean Place
St Blazey
APPROVED

PA18/10143 Proposed en-suite extension.
Farthings
Biscovey Road.
St Blazey Gate
APPROVED

1811/15 ALEXANDER HALL

The Clerk reported that the Microwave is broken and asked if another could be purchased and that the Friday Tea Dance have asked for a chair trolley. Councillors gave permission for both purchases.

1811/16 ST BLAZEY COMMUNITY ROOMS

The Clerk has reported that we have picked up some bookings for January now that we have broadband.

1811/17 ACCOUNTS

Payments Received

Hall Bookings	414.00
Interest	3.42
High Deposit Int	201.34
C/R room hire	
Doubletrees	594.00
Coode's	1.00

Expenditure

Clerks Wage	1431.70
Wardens Wage	629.60
Broadband	27.65
UK Fuels	19.01
Insurance	183.27
HMRC	585.10

CC (pen)	511.32
Wardens Uniform	50.16
Silverlake Design	769.20
M Ankers	1,452.00
Viking	221.49
M & P Electrical	396.00
Wallgate	6,951.44
Xmas Trees	90.00
Postage	79.00
Xmas Direct	129.95
<u>AH</u>	
Bus Rates	221.00
Cleaners Wage	85.10
Chubb (parts)	13.57
EDF (Elec)	21.00
SWW	114.50
EDF (Gas)	64.00
Cleaning Mats	13.81
Window Cleaner	40.00
<u>PC</u>	
Cornwall Council	53.00
Locking	30.00
EDF	9.00
The Range	20.17
<u>Community Rooms</u>	
Cornwall Council	117.00
EDF	120.00

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1,213.76

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14,449.04

All the Councillors RESOLVED to accept the accounts submitted.

1811/18 TOWN BUSINESS

Councillor Moore attended a Tree Warden session run by Cornwall Council last night which was very useful. She was given books and a manual, plus helpful tips on possible funding sources (particularly useful in relation to StARR and even Trailblazer Park). CC provide an interactive mapping service, and also have a record of ancient trees , There is a very high number of these in Fowey, so Jenny thinks this is worth examining for St Blaise. The training also covered hedges and there is a tree warden page on the CC web-site.

There might be an under spend on Section 106, which could be used on trees and hedges.

A survey of species is a great way to involve younger members of the community and a wooded environment has been shown to have health benefits.

However, the actual protection of a tree you think is being damaged, is not so clear cut. Again, it is all down to staffing levels which are very low at the moment.

Takeaway points:

Trees and hedgerows should be respected in the Neighbourhood Plan.

If tree safety is in doubt, get professional advice.

When considering planning applications, make sure the TPO box has been ticked.

Protection extends to around the roots of trees in a development.

Finally, 24 December is known as illegal felling day. If you hear a chainsaw on Christmas Eve, probably somebody is up to no good.

Councillor Anderson told the Council that she would not be standing for Mayor in May 2019, Councillor R Taylor asked her to re-consider.

Councillor Nethercott said that he was not happy with Par Market's television advert placing them in St Austell, the Clerk has already written to them regarding this.

1811/19 **DATE AND TIME OF NEXT MEETING**

The next meeting will be on 31st January 2019 at 7.30 pm.

There being no further business, the meeting closed at 9.10 pm.