

**MINUTES of the MEETING of the ST BLAISE TOWN COUNCIL
Held at the ALEXANDER HALL, St Blazey, on Thursday 31st October 2013**

Present

Councillor J Anderson – Mayor
Councillor Adrian Seel – Deputy Mayor

Councillors:

R Blackie, R Heyward, G Miller, A Putt, R Taylor, D Scrafton, G Allen
and S Wheeler

In attendance: Town Clerk
Cornwall Cllr R Taylor (incl above)
Cornwall Cllr D Scrafton (incl above)
PCSO Rebecca Harris Toms
PCSO Jamie Ward
Luci Isaacson

1310/01 **TO ACCEPT APOLOGIES FOR ABSENCE**

No apologies were received.

1310/02 **MINUTES**

The Minutes of the meeting of 26th September 2013 were confirmed as being correct by 5 Councillors, Councillors Blackie and Wheeler would not confirm them to be true. They were later signed by the Chairperson.

1310/03 **DECLARATIONS OF INTEREST**

There were no declarations of interest.

1310/04 **MATTERS ARISING**

1309/15 RCLP have written a letter of thanks to the council for allowing them free use of Alexander Hall.

1309/16 Cornwall Council have acknowledged receipt of our letter asking that condition 8.6 be removed from the Heads of Terms Agreement for the transfer of the Burrows Centre. The original transfer documents need to be retrieved from storage, they will then review the position and revert to us.

1310/05 **POLICE CRIME FIGURES**

September 2013

| | | Detected |
|----------------------------|-----------|-----------|
| Assault | 7 | 6 |
| Burglary dwelling | 2 | |
| Burglary other | 2 | |
| Criminal Damage to Vehicle | 2 | |
| Theft (including from M/V) | 9 | 2 |
| Damage | 1 | |
| Other | 5 | 5 |
| TOTAL: | 28 | 13 |

September 2012: 26 8

There has been a slight increase in the crime figures for the month of September compared to the same month in 2012.

TOTAL CALLS/LOGS FOR ST BLAISE September 2013 – 96

PCSO Harris said that to have a temporary speed flasher to help reduce speeding traffic in Station Road we would have to write to our Cornwall Councillor.

1310/06 **LUCI ISAACSON SPOKE ABOUT THE LEAF LITTER PROJECT**

Luci has arranged to start a leaf litter project in St Blazey on 3rd November 2013, the scheme will last 22 weeks. Luci is a member of the Flood Management Board and is working with the probation service to train offenders as part of their community pay back, to carry out leaf litter clearance. The project being funded by Defra and being run by Cornwall Community Flood Forum Pathfinder. Luci has spoken to many local people including Councillors Putt and Taylor and has designated Par Lane as a flood hazard and therefore this is where they will be working.

They have carried out similar projects elsewhere and this work has been proved to alleviate flood problems. The waste is collected and converted into mulch which can be used for fertilisation. Luci will return to this meeting in the future for the councillor's views on how our leaf litter should be best used.

1310/07 **A REPORT FROM CORNWALL COUNCILLOR ROY TAYLOR**

Councillor Taylor reported that Brooks Corner had flooded for a short time during the heavy rain on Monday but fortunately no homes were affected. He has been recognised nationally for his and the flood forums work and been invited to talk in London regarding this work.

Par Bay Big Lottery held a giveaway event on Saturday 26th October which he attended with their board and reported that it had been well attended and eight local organisations had benefitted.

Councillor Taylor is concerned about a damp flat in Polgrean and is talking with Ocean about the residents living conditions. He is helping a local person who has been told by Job Centre Plus that he must attend a work placement or lose benefits, the placement offered is impossible for the person to attend.

Councillor Taylor is working on case studies that will be forwarded to Government regarding problems with Satellite Navigation, one of the cases put forward concerns the coach that got stuck in Cornhill.

1310/08 **A REPORT FROM CORNWALL COUNCILLOR DOUG SCRAFTON**

Councillor Scrafton has attended several meetings and has also manned the NP/PBBL shop.

He told the Council that Cornwall Council were planning to move 300 jobs from their offices in St Austell to new offices in Bodmin. This would have meant a loss of local services and as well as effecting the local economy. This threat has now receded as the Bodmin space is to be rented by alternative outreach service and therefore the local jobs will remain local.

Councillor Scrafton remains concerned about HGV use of Satellite Navigation locally and the CC portfolio holder is to meet with Government Ministers about their use. He is speaking with Cormac about improving signage. Councillor Blackie said that the new signage at Biscovey is working well.

Councillor Scrafton reported that there are no dog bins at the Mount.

1310/09 **COMMUNITY WARDENS REPORT**

Dave told the Council that he was still catching up with his duties since returning from holiday. He has visited Hands Together Residents Association and the vulnerable residents several times and has nothing to report. Ocean have repaired the garage roof and he is in the process of cleaning the tools.

He has strimmed around both Welcome Stones and along Piggy Alley and is currently working on the footpath between Station Road and Polgrean. Whilst working in Piggy Alley he witnessed a person letting their dog roam free and not picking up after it. He spoke to the offender and received abuse as a result. The Station Road Public Conveniences have been cleaned daily and work is progressing on the entrance to the Car Park. He informed the Council that the builder has not returned to refill the holes in the car park that have sunk.

A water butt has been ordered from Walter Bailey and once he has received it, he will start work on cleaning the parish street furniture. Dave will clear the steps at the Mount next week and he and Amos will clean the fountain shortly.

Dave asked the Council if his grandson could work with him for his school work experience, the boy would also be able to use the experience as part of his Duke of

Edinburgh Award. The Council agreed with his proposal but will check we are covered by insurance.

1310/10 **ST BLAZEY TOWN COUNCILS 2013 CAROL CONCERT**

Councillor Anderson has met with Father Malcolm to discuss the Carol Concert which will be at St Blazey Church at 6.00pm on Sunday 8th December and the three speakers will be Father Paul from the Parish of Par, the Boy Bishop and Councillor Wheeler. Liz Davies is bringing the School Choir not just the boys this year who will perform at both the Church and reception at the Football Club. Liz believes that the Choir will manage fine alone at the reception so there is no need to enlist any other performers.

1310/11 **STATION ROAD PUBLIC CONVENIENCES**

We have still to sign the transfer documents for the toilets, we are still awaiting to hear when the “ladies” and “gents” signs are to be replaced. The Clerk has been informed that there is not an emergency key but a coin should be used to open the men’s cubicle if somebody was to be locked in. Cormac do not believe the plumbing needs to be repaired, the Clerk will photo this and report back to Cornwall Council. The Clerk will also photo the pot-hole that Cornwall Council says falls out-side their responsibility.

The Clerk has added the Toilets to our Insurance policy, we have a £2,500 excess as they are on a flood plain.

1310/12 **IMPLICATIONS OF LOCALISM AND CORNWALL COUNCIL CUTS**

Cornwall Councillor Doug Scrafton believes that the maintenance of open spaces will fall to minimal statutory requirements due to Cornwall Council savings. He suggests that the Town Council put in bids for devolution for areas such as King Edward Gardens, Bull Engine Park, St Blazey Football Club and Penarwyn Green. This will be added to November’s agenda.

1310/13 **STATION ROAD PLANTERS**

It was agreed that as the planters remain looking so nice that this item was deferred to November.

1310/14 **CORNWALL COUNCILS DEVOLUTION AND LOCALISM PROPOSED OPTIONS**

The Clerk received an e-mail after September’s meeting asking for our views on the proposals for the future of Community Networks. The reply was sought to be received by 30th October and therefore not before this meeting. The Clerk replied concurring with our Cornwall Councillors comments and read this to the Council.

Councillor Taylor told the Council that he had prepared a proposal that was agreed at the CAN meeting on Tuesday evening that would be put forward as follows:-

"The St Blaise, Fowey and Lostwithiel Community Network unanimously agreed that this Community Network Panel should continue to operate in its current form and would be strengthened through enhanced public engagement and a devolved budget."

1310/15 **MAYORAL REGALIA**

The Clerk has written to local business' asking for support for Mayoral Regalia, CEG have given a donation. Councillor Scrafton suggested writing to Cornwall Council to see if they could help us. All the Councillors will look into costs.

1310/16 **LAYING OF REMEMBRANCE DAY WREATH**

Mayor June Anderson will lay the wreath at St Blazey Church on Sunday 10th November, the service begins at 9.30am. All Councillors were requested to attend the service.

1310/17 **PROJECT LIST**

Neighbourhood Planning – The Neighbourhood Planning meeting on Monday 28th October had a presentation regarding the shop from Kathryn Willis. The next meeting will be 18th November 2013.

Bell Tower – The Clerk has been told by Cornwall Council Planning department that to move the Bell Tower from Fourways Car Park to Station Road Car Park would fall into Permitted Development.

New Community Centre – As it appears that we will be unable to get funding for the proposed extension, a smaller extension should be considered that the Council could pay for from its reserves.

1310/18 **TOWN CLERKS REPORT**

Road Traffic Regulation Act 1984 S.14: Temporary Prohibition of Traffic

Location: Par Lane, Par
Timing: 13th November 2013 (0730 to 1800 hours)
Reason: May Gurney on behalf of SWW - Defective Cover Repair Works

Road Traffic Regulation Act 1984 S.14: Temporary Prohibition of Traffic

Location: Harbour Road, Par
Timing: 14th November 2013 (0730 to 1800 hours)
Reason: May Gurney on behalf of SWW - Defective Cover Repair Works

Road Traffic Regulation Act 1984 S.14: Temporary Prohibition of Traffic

Location: Harbour Road and Par Moor Road, Par
Timing: 25th to 26th November 2013 (1900 to 0700 hours)
Reason: CORMAC Solutions Ltd - Gully Emptying

The Clerk has been told by Hartnell, Taylor, and Cook that their portfolio manager for the store in St Blazey has been told of the debris in the stream but as yet has not given any direction.

A resident has spoken with the Clerk offering his garden for the use of Allotments, the Clerk and Councillor Putt will meet with him.

Cornwall Council have added St Blazey Football Club and Philip Varco Playing Fields to the list of assets of community value.

The Mark Group are looking for properties in St Blaise Parish to give funding for energy efficient home improvements, certain householders in receipt of benefits could benefit from this scheme and so Councillors were asked to promote the scheme. A report conducted by Cornwall Council Town Centre Management Specialism has been written for St Blazey Football Club to assist them with their Lottery bid. The Football Club have made the report available to the Council and a copy is available to view in the NP/PBBL shop.

We have had a letter from the resident of Polgrean Place who was affected by flooding at the end of September, the resident says that she has been told that the pipes servicing the drains are only 3 inches in diameter and legally should be six. Cornwall Councillor Taylor had met with Highways in the area at the beginning of October and would speak to them about the diameter of the pipes. The Clerk will find out if there is any funding left to help flood victims.

The Clerk has been contacted by a company called Clear Mapping about producing localised maps, the council had discussed this before and so the Clerk was instructed to liaise with them.

Tywardreath and Par Parish Council have written to us asking if we were in agreement, we join together to work on commemorating WW1. The Clerk will write back suggesting that Councillors Miller, Anderson, Putt and Allen represent St Blaise on a working group.

The Clerk has received further correspondence from St Blazey and District Labour Party regarding a commemorative seat, they agree with the council that the grassed area at the entrance to Roselyon would be most suitable place for a bench. They request that the council, go ahead with the necessary permissions and estimates and advise them of the required contribution from them. The Clerk will seek permission from Highways to place the seat but they must purchase the seat and we will give a donation.

Par Bay Skatepark will be organising a visit to St Dennis to view their Skatepark and speak with their Clerk. The Clerk will send around the invitation when the date is confirmed.

The Clerk had a resident visit the office who had been asked by a HGV driver looking for Imerys, directions to Par Mill, Par. This was the delivery address on the driver's paperwork and the resident thinks that a delivery address should either say Par

Harbour or Par Docks as this is what the road signs say. The Clerk has passed this concern onto Imerys.

Councillor Blackie asked at the beginning of the meeting why items he had requested be put on the agenda were not shown. The Chairman told him they would be discussed later. At this point the Clerk explained that it was her responsibility to produce an Agenda and could not add any of the items as she did not understand them.

Item 1 – Formation of a Policy regarding invitations to town events.

Rob Blackie wanted to know why a Mayor of a neighbouring town had worn their insignia to an event in the Town.

The Clerk explained that they had been invited by an organisation not connected to the Town Council and that the correct protocol was to ask our Mayor for permission to do this. This protocol had not been followed but it is not worth falling out with our neighbours over.

Item 2 – Formation of a Policy regarding Purchasing.

It was explained that we have financial regulations so a policy was in place.

Item 3 – Formation of a Policy regarding Accounts Presentation.

It was explained that a list of payments received and expenditure is produced at every meeting. The Council had decided that a full list of the year's accounts would only be presented twice a year at meetings. All Councillors and any elector of the Town are welcome to come to the Town Council office to view the Accounts at a time convenient with the Clerk.

Burrows Centre

After the Directors meeting on 23rd October, I met with Paul Crossly on Wednesday 30th October. We began by going through the diary, there are four regular bookings that equate to 6 sessions a week. There is a counsellor who uses the building for free but this arrangement finishes on 16th November 2013.

We discussed pricing which is £40 a half day, £60 a full day or £10 per hour. All payments are discretionary.

I asked to look at the accounts and bank statements but was told that nothing is available as there is no locking cabinets and the office door does not lock. There are no invoices for use or payments received on site. I was informed that 2012/13 Accounts had yet to be signed off.

I told Paul that I would return on Friday with our Warden to see if the number lock could be fitted and would be purchasing a locking cabinet as I see no reason that the accounts cannot be viewed by the Directors as and when necessary.

Paul and I discussed repairs that are needed and with the Councils permission the Warden will arrange these repairs on Friday. 1 bulb in the hall, 1 bulb in the foyer and

one bulb in the electrical cupboard. Paul is concerned about the Fire doors and I will arrange a quote for their repair.

Paul informed me that he does not want to give up his position at the Burrows and will continue until the next Burrows meeting. We agreed that I would return on December 2nd when I will be able to view everything before the next Directors meeting on December 4th.

1310/19 **PLANNING MATTERS**

There has been three planning application received and it was RESOLVED to not object to one of them.

PA13/04389 Full Planning
Construction of a Conservatory.
58 Bobs Road.
St Blazey.

It was RESOLVED to object to the other two.

PA13/09207 Full Planning
Removal of Condition 8 attached to decision notice
96/24/00209: To enable annexe to be used separately from the
main dwelling.
6 Luxulyan Road.
St Blazey Gate

The Council believe that Restormel Borough Councils condition should remain. The condition is that the annexe shall only be occupied by members of the family of the occupier of the main dwelling and should not be used at any time as a separate residential unit of accommodation. The creation of a separate dwelling unit in this location would be undesirable and the accommodation is only suitable as an adjunct to the existing dwelling.

PA13/09278 Full Planning
Erection of single detached dwelling.
Land adj 11 Par Lane.
St Blazey

Objections are poor access to the proposed site, the building plot is an insufficient size for the proposed build therefore causing a lack of amenity space and it would exacerbate the flood risk in the area.

RESULTS RECEIVED

PA13/07370 TPO
Application for works to tress subject to a TPO. Crown lifting
of English Oak to 5 metres.
45 Hillside Avenue, St Blazey.
APPROVED

- PA13/07471 Full Planning
Proposed maintenance to and repositioning of existing timber windows to create a recessed aperture including new slate sills.
1 Par Lane, St Blazey.
APPROVED
- PA13/07594 Full Planning
Two Extension to incorporate a garage with additional bedroom to the 1st floor.
24 Helleur Close.
St Blazey.
APPROVED
- PA13/08283 Full Planning
Single storey Extension to existing flat roofed garage.
11A Bobs Road.
St Blazey.
APPROVED

1310/20 ALEXANDER HALL

Alexander Hall has some minor repairs to be carried out, the Warden will see to these once he has caught up with his other duties.

1310/21 ACCOUNTS

At the beginning of the meeting Councillor's Blackie and Wheeler would not agree the minutes as they said they had not agreed last month's accounts and they said no vote was taken. This was disputed by other Councillors. At September's meeting, Councillor Wheeler asked if two estimates had been received for the carpets in the shop and the Clerk had said no. It was explained again that as the shop is a joint project between PBBL and NP, it was agreed that Karen Dawkins and Gaynor Mamo would arrange for carpets to be purchased so that the shop could be opened and as they both had work commitments the soonest option would be taken. The shop is not a cost to the public.

October

Payments Received

| | |
|-----------------|-----------|
| Hall Bookings | 523.00 |
| Interest (high) | 105.81 |
| LMP | 349.00 |
| CEG | 100.00 |
| Black Sacks | 63.00 |
| TAX Refund | 5.44 |
| Interest | 3.90 8/13 |
| Interest | 3.98 9/13 |
| Interest | 4.99 |

Expenditure

| | |
|--------------|---------|
| Broadband | 40.93 |
| Wardens Wage | 520.00 |
| Insurance | 161.41 |
| HMRC | 542.12 |
| CC (pen) | 456.85 |
| Clerks Sal | 1295.80 |
| D& S bld | 240.00 |
| EDF (fou) | 82.20 |
| Eclipse | 14.38 |

| | |
|----------------|---------|
| NALC | 55.99 |
| UK Fuels | 57.80 |
| DLH Eng | 34.00 |
| <u>AH</u> | |
| SWW | 89.00 |
| EON | 42.00 |
| Cleaners Wage | 85.87 |
| Chubb | 130.13 |
| Chubb | 102.24 |
| <u>PC</u> | |
| Bus Rates | 54.00 |
| Cleaning | 32.00 |
| SWW | 165.57 |
| Southern Elect | 133.11 |
| Toilet Warden | 31.00 |
| Bins | 95.33 |
| <u>Shop</u> | |
| Telephone & BB | 248.31 |
| Rent | 3384.25 |

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1,159.12

=====

8,094.29

The Clerk asked that each councillor be asked individually whether the accounts could be approved. All the Councillors RESOLVED to accept the accounts submitted.

Councillor Allen congratulated Councillor Miller on investing the Councils money into the High Interest Account as the interest we are receiving is showing that the money is well invested.

1310/22 TOWN BUSINESS

Councillor Heyward reported that the Street sign at Trevarweneth Road is broken, the Clerk will report this to Highways.

Councillor Seel said that he was concerned about a certain Councillors behaviour at this evenings meeting and reminded all Councillors that they had signed a Code of Conduct complying with the Councils code that requires you to behave properly and treat people with respect.

Councillor Allen supported Councillor Seel's comment and said that he was appalled by the behaviour and believed only one Councillor was guilty and that all comments should go through the Chairman.

Councillor Putt said that he had felt embarrassed by the behaviour this evening.

Councillor Taylor said that the Council was no longer the happy ship it once was.

1310/23 **DATE AND TIME OF NEXT MEETING**

The next meeting will be 28th November 2013 at 7.30pm.

There being no further business, the meeting closed at 9.39pm.