

**MINUTES of the MEETING of the ST BLAISE TOWN COUNCIL
Held electronically on Thursday 29th October 2020.**

Present

Councillor J Anderson – Mayor
Councillor R Taylor – Deputy Mayor

Councillors

R Chamberlain, T Chapman, J Moore, T Nethercott, A Pearce, A Seel & K Simms

In attendance: Town Clerk
Cornwall Councillor P Giles
Wailim Wong

2010/01 **TO ACCEPT APOLOGIES FOR ABSENCE**

Apologies were received from St Blaise Town Councillor J Taylor and Cornwall Councillor J Rowse.

2010/02 **MINUTES**

The Minutes of the meeting of 24th September 2020 were confirmed as being correct and later signed by the Chairperson.

2010/03 **DECLARATIONS OF INTEREST**

There were no declarations of interest.

2010/04 **MATTERS ARISING**

2008/14 The Clerk has written to Ocean asking if CCTV could be incorporated into the Polgrean build and has not received a response. Cornwall Councillor P Giles is to meet with Ocean and will discuss this and will also investigate whether Cornwall Council will be able to assist with surveillance.

2008/20 The Clerk has not received a reply from Home Choice regarding concerns that Home Choice will place residents from out of County into St Blazey once the Polgrean Development has been completed. The Clerk was asked to follow this up.

2009/25 Councillor Moore reported that work has begun on the Britannia Roundabout.

2010/05 **PRESENTATION ON THE WORK OF CORNWALL CITIZENS ADVICE**

Wailim Wong told the Council that Citizens Advice was a charity and although part of a national organisation all funding is raised locally. Cornwall Council give a large grant however other funds need to be gained. CA Cornwall has a head office in

Liskeard and 8 other offices around the County including St Austell. Until recently outreach work was offered but due to the Pandemic this is no longer possible. They are working to install computers locally, community centres for example to be able to give advice for those unable to visit offices.

The Work of Citizens Advice is open to anybody and is independent and confidential. Most clients require help with debt issues but other common problems are applying for benefits, employment, relationship breakdown, immigration, discrimination and consumer advice.

Two new projects have recently begun, the first working with Macmillan and the second money matters. They give a lot of debt advice and work with pension wise.

Popular advice recently has included help to claim the new universal credit, victim support, energy advice in relation to fuel poverty, EU citizenship, victims of abuse and victims of loan sharks. Another recent issue is drug advice around schools.

During 2019-20 there were 104 clients from St Blazey with 750 issues. In order of most problems, these are the first five. Debt, Universal Credit, Other benefits, Financial Services and Relationships. Recently they have dealt with a lot of Debt Relief Orders, Homelessness, Council Tax Arrears and Water Bills. Problems that are rising are Universal Credit, Benefits, Employment, Mobile Phone Debt, Fuel Bills and Personnel Loans although so far this year the debt problems are lower than last.

59% of clients are female, 41% male. Previously the main age of clients was 35-64 now 25-34.

Councillor Chamberlain asked for figures that will be distributed and CC P Giles asked about budgeting and was referred to Money Matters.

2010/06 **COMMUNITY WARDEN'S REPORT**

All grass cutting is up to date. Trailblazer Park is attracting undesirables who constantly litter and have now broken the bin and spread the contents all over the park. Cormac arrived while I was cleaning the litter and will repair the bin.

I have removed the palms from the Planters at Church corner and they are now in the Community Room Garden, they have replaced them with perennials. I have moved some of the African marigolds from the boat at St Blazey Gate and they are now in KEG.

I have trimmed the bushes, cleared all the weeds from around the Memorial with the help of J Gronwalt ready for Remembrance Sunday.

2010/07 **REPORT FROM CORNWALL COUNCILLOR PAULINE GILES**

Following last month's Town Council meeting, I could appreciate the Town Council's position regarding the additional spurs outside of Polgover Way's Play Area.

I was conscious that this straightforward devolution was being hampered. I had an informal meeting with Cornwall Council's Environment Services, to ascertain what appetite there was for the additional two paths to be adopted to assist the Town Council to get this project over the line. I am conscious that the children of St Blazey are having to go without their open space due to this delay. I am delighted to say that Cornwall Council have agreed to adopt the two remaining paths.

With reference to planning application PA20/01777 (Ponds at East and West Aberdeen Close) I had a meeting with the Officer, Gemma Dunn, after she alerted to me, the fact that the Town Council wished to Object to the application and wanted it referred to Committee. I consider there is not enough grounds to Call the application in, and that the benefits to the wider community far out way the objection.

I believe, however sad it is to lose what is currently there, what will replace it will be good for the area, both in habitat and most importantly safeguarding St Blazey from increased flood risk.

Due to Town Council cancelling this year's Carol Concert. I have spoken to a band about filming a virtual concert. I have checked the current guidelines. I would like to ask if we could use Alexander Hall to film the band playing the carols, and for June to do a reading. I have spoken to Jordan about sharing the cost, which he has agreed to, and think it would be a lovely opportunity for residents to enjoy carols in the safety of their own home. The Town Council agree to the use of the Alexander Hall.

I sat on the member briefing discussing the new waste contract, here is the proposal. The current contract is with Biffa and will be extended with changes. The new contract brings three existing contracts into one.

- Kerbside domestic collection and street/beach cleaning
- Council office cleaning and waste
- Domestic bulky waste collection

It is an 8 year contract, with an optional 2 year extension. Delivery of the new vehicle fleet has commenced and will be complete by 31/1/21.

Timing of the new contract is as follows:

Feb 2021 – Mar 2022 Cleaning services and bulky waste
 Mar 2022 – Mar 2023 Phased introduction of new household collections
 Mar 2023 New contract delivering in full

- Food waste will be collected weekly and every household will receive a 'kitchen caddy' and a larger vermin proof bin.
- General waste collected fortnightly, every household will be given a 180L wheelie bin or seagull proof sack if space is an issue.
- No side waste will be collected.
- Large families can apply for additional bins.
- Bespoke service for those in unusual accommodation like flats
- Fortnightly recycling collection with new improved collection sacks
- Paid for garden waste will continue to be available

Today I received a Thank You card from the Lord Lieutenant of Cornwall, for the hard work by myself and those that helped me during Lockdown. Special thanks must go to David Taylor, for being my wingman throughout.

2010/08 **REPORT FROM CORNWALL COUNCILLOR JORDAN ROWSE**

A few weeks ago I wrote, personally, to the Town Clerk and to the Mayor announcing that I would not be standing for re-election next year which the Clerk shared with you. I have since gone public with my statement and I wanted to use this evening to promote my statement again to ensure as many people hear it as possible.

A letter to the residents of Biscovey and St Blazey Gate is now on the Town Council's Notice Board.

In a final note, and separate to my statement, I just want to put on my record my thanks to the town council for your help and support over the last three years. Gaynor, Dave, June and fellow councillors. You have all been so supportive. I shall dearly miss you all.

2010/09 **WARDENS PAY AWARD**

The Clerk asked the Council if the Warden's hourly rate should be increased to £9.50, the National Working Wage from the Living Wage Foundation increases from 1st November 2020. Councillors agreed that the Warden's wage be increased in line with the National Working Wage as would the cleaners.

2010/10 **ST BLAISE TOWN COUNCIL MINUTES AND AGENDAS**

Councillor R Chamberlain proposed that all Agendas and Minutes be sent by e-mail with a chance for the recipient to request paper. Councillor Roy Taylor seconded the proposal, all the Councillors agreed and so it was RESOLVED.

2010/11 **IMPLICATIONS OF CORNWALL COUNCIL CUTS AND LOCALISM**

There has been no further impact on the Town Council.

2010/12 **INTERNAL CONTROLS - ANNUAL REVIEW**

The Clerk asked the Council to consider if adequate internal controls are in place and that they accept the responsibility of safeguarding public money. The Clerk asked if the Statement of Internal Control was adequate, and to consider that the Minute Book, Risk Assessment, Attendance Book and Declarations of Interest are being kept properly, the accounts are being verified correctly, enough insurance is in place, banking arrangements are acceptable, approved the direct debits, variable and static. All agreed the Internal Controls are acceptable.

2010/13 **TO REVIEW the INVESTMENT POICY & STRATEGY**

The Council considered the Investment Policy and Strategy. Councillor A Seel proposed that the document be deemed acceptable, Councillor T Nethercott seconded the proposal, all the Councillors agreed and so it was RESOLVED.

2010/14 **SBTC 2020 COMMUNITY AWARD**

After discussion it was agreed that the Gaulton Family would receive the 2020 St Blaise Town Council Community Award.

2010/15 **PURCHASE AND DECORATION OF CHRISTMAS TREES**

Councillor R Taylor offered a donation of the Christmas Trees, the Warden does not have the facility to collect so unfortunately they will have to be purchased. The Clerk asked for a budget to purchase if necessary. The Councillors agreed £120.

It was agreed that the trees would be decorated and assembled on Monday 30th November.

2010/16 **LAYING OF REMEMBRANCE WREATH**

Mayor June Anderson volunteered to lay the remembrance wreath at St Blazey Church at the Service on Sunday 8th November at 9.30 am. Due to Covid 19 restrictions there will only be five Councillors allowed to attend. Councillors J Moore, J Taylor and T Nethercott will accompany J Anderson. Cornwall Councillor J Rowse has asked if he could attend, the Clerk will inform him that this will be possible.

2010/17 **BURROWS CENTRE UPDATE**

The Town Council's lease with the Burrows Centre Ltd has been amended to allow them as tenants to sub-let. The lease between The Burrows Centre Ltd and Bright Eyes has now been signed and will commence on November 1st.

2010/18 **THE POSSIBILITY OF EMPLOYING AN ASSISTANT WARDEN**

Councillor Seel proposed that the employment committee meet to:-

- a) Discuss with Dave his current job description, consider the various tasks and rank them in importance to the community and in order of Core skills, needed to be carried out by the warden down to those tasks that can be subcontracted. The job description will be updated as necessary.
- b) Discuss with Gaynor (a) costings for contracting out tasks which can be outsourced and the cost of employing a part-time assistant (salary, national insurance, specialist training etc.).
- c) to provide a brief report summarising their findings and any recommendations.

Councillors R Taylor seconded the proposal, all the Councillors agreed and so it was RESOLVED.

2010/19 **PROJECT LIST**

Neighbourhood Planning –

Councillor Jenny Moore has written a consultation strategy that has been agreed by the Neighbourhood Planning Team at Cornwall Council. Councillor Moore proposes that consultation begins on January 4th to avoid Bank Holiday issues, and it will be for 8 weeks. All Councillors agreed.

Devolution of Play Areas

The devolution of the play areas will now be referred back to the solicitor.

2010/20 **TOWN CLERKS REPORT**

The Clerk was visited by two Gardeners from Station Road who would like to work on the triangle for free and would like to put a sign advertising their work. The triangle is not registered property.

The Council decided not to involve themselves at this time as the EA have some plans for the area as part of the StARR project.

The Clerk has been asked if the Town Council would like to purchase some Aerial Photo Negatives took in 1988 of the British Rail site in St Blazey. Councillors declined.

The Clerk has added an accessibility statement to the Town Council web-site.

2010/21 **PLANNING MATTERS**

There have been six planning application received and it was RESOLVED to not object to any of them:

- | | |
|------------|--|
| PA20/06810 | Construction of single storey side extension and diversion of footpath to No.2
3 Hope Place
PAR |
| PA20/07823 | Works to tree- namely – Crown of T1 Lime tree by approx 20% this will mean between 2-3 m will be removed subject to a TPO.
Rosehill House
Middleway
St Blazey |

- PA20/08036 Proposed lounge, kitchen diner and bedroom extension, including Juliet balcony, to master bedroom.
Bodelva House
2 Bodelva
St Blazey
- PA20/08383 Works to trees subject to a TPO. Height reduction of lime and sycamore trees.
Rosehill House
Middleway
St Blazey
- PA20/08390 Demolition of workshop and construction of new dwelling.
28Rose Hill
St Blazey
- PA20/08788 Proposed New Build
Land west of 65A Rosehill
St Blazey
- Results Received
- PA20/05714 Tree works namely to Oak Tree subject to a TPO
32 Ash Grove
St Blazey Gate
APPROVED
- PA20/07128 Erection of single storey rear extension.
52 Old Roselyon Crescent
St Blazey
APPROVED
- PA20/06285 Works to tree namely –T1- Monterey Pine – Fell - the tree is on a raised bank adjacent to neighbouring properties – Subject to a TPO.
Lower Penarwyn House
Penarwyn Woods
St Blazey
APPROVED
- PA20/02123 Conversion works and extension linking barn and outbuilding to form residential dwelling
Access to Southleigh
St Blazey Gate
APPROVED
- PA20/07823 Works to tree- namely – Crown of T1 Lime tree by approx 20% this will mean between 2-3 m will be removed subject to a TPO.
Rosehill House
Middleway, St Blazey

2010/22 **ALEXANDER HALL/ ST BLAZEY COMMUNITY ROOMS/ JUNE
ANDERSON HALL**

Alexander Hall

The Clerk asked if the Cleaner's hourly rate should be increased in line with the increase of the National Working Wage from the Living Wage Foundation from 1st November 2020. Councillors agreed that the Cleaner's wage be increased in line with the National Working Wage.

St Blaze Community Rooms.

The door to the police office was found open on a Monday morning so the Clerk instructed the Warden to turn off the light but leave the door, this is how it remains.

June Anderson Hall

We have regular bookings but are not getting ad-hoc bookings.

2010/23 **ACCOUNTS**

Payments Received

Hall Bookings	400.00
Interest	0.10
High Deposit Int 9/20	21.09
Community Room	81.00
JA Hall	360.00
High Deposit Int	18.70

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880.89

Expenditure

Clerks Wage	2001.16
Wardens Wage	652.20
Broadband	37.25
UK Fuels	15.39
Insurance	208.25
HMRC	596.35
CC (Pen)	596.35
External Audit	960.00
St Austell Gdn Ctr	120.75

AH

Chubb (parts)	14.47
EDF (Elec)	33.00
SWW	21.50
EDF (Gas)	58.00
Cleaners Wage	44.60

PC

EDF	11.00
Business Rates	55.00
Locking	30.00

Community Rooms

EDF	62.00
Business Rates	104.00

JA Hall

Fire Crest	66.60
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5687.87

All the Councillors RESOLVED to accept the accounts submitted.

2010/24 **TOWN BUSINESS**

Councillor Moore attended a SABEF meeting on 30th September, the Cornwall Community Flood Forum on 10th September and a FANAG meeting on 6th October. The minutes of the Flood Amelioration group were circulated on October 16th.

Councillor Moore is ensuring that SABEF involve St Blazey when the Eden to Heligan routes are considered.

Councillor J Moore is now on the CIL Panel who decide where the money is spent said that they had received 36 applications for funds amounting to 2.3 million however they only have £500,000 to disburse.

Councillor Chapman-Gunner told the Council that PL24 Community association will be organising Christmas Events to be attended on-line.

2010/25 **DATE AND TIME OF NEXT MEETING**

The next meeting will be on 26th November 2020, time and place to be confirmed.

There being no further business, the meeting closed at 8.04 pm.